
Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, December 13, 2012

4:30 p.m.

USDA Service Center

SWCD Office

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 - 1. Approve November 2012 treasurers report
- III. Consent Agenda
 - 1. Secretary's Report – November 15, 2012 Regular Meeting Minutes
 - 2. Payment of State Cost Share Contract FY11-16 Rick Ruberg, Terrace with underground outlet in the amount of \$3,978.00
 - 3. Payment of State Cost Share Contract FY12-11 Paul Mattson, Grassed Waterway, in the amount of ~~\$1,575.00~~ \$1,087.50
 - 4. Payment of Feedlot Water Quality Management Contract FWQMG FY11-2 Ross Cooper, Roof Structure, in the amount of \$14,250.00
- VI. New Business
 - 5. Consider sponsorship of U of M Beef Team Cattle Feeder Day December 13, 2012 and Cow-Calf Day February 14, 2013 in the amount of \$100 each
- IV. Reports
 - 1. Supervisor activity report
 - 2. Staff reports
 - a. Staff recognition
 - 3. Administrator's report
 - a. CURA Community Assistantship Program (CAP) application
 - b. Hayable buffer program update
 - c. Annual recognition lunch
 - d. Annual planning meeting
 - 4. NRCS report
 - 5. County Report

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V. Old Business

1. Consider closeout of FY09 State Cost Share Program

VI. New Business

1. Consider approval of 1.5% Cost of Living Adjustment for 2013 Pay Plan
2. Consider approval of 2013 budget
3. Consider approval of AgBMP Loan Request for Mike Redalen in the amount of \$100,000
4. Consider approval and timing of step increase for Employee #23003 to Grade 11, Step 4 effective January 1, 2013 per recommendation of Personnel Committee
6. Consider approval of compensation for Engineering Tech for additional feedlot program duties as recommended by the Personnel Committee
7. Discuss sand mine TEP fees
8. Consider transfer of \$1,000.00 to Designated Computer and Equipment Account from District Funds
9. Consider transfer of \$500.00 to Designated District Building Maintenance Account from District Funds
10. Consider transfer of \$1,250.00 to Designated Vehicle Replacement Account from District Funds
11. Consider transfer of \$1,000.00 to Designated Three Month Operating Expense Account from District Funds
12. Consider transfer of \$1,000.00 to Designated Special Projects Account from District Funds
13. *Consider payment of Feedlot V Cost Share Contract F5G-10 Ross Cooper in the amount of \$15,000.00*
14. *Discuss Conservation Building maintenance*
15. *Authorize Administrator to apply for Meadowlark Institute Grant for Root River Citizens' Group local civic engagement events*

VII. Accounts Payable

1. Approve December 2012 accounts payable
2. Supervisor volunteer for statement opening and check review

VIII. Adjournment

IX. Informational Item

2013 Calendar of Events

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Upcoming Events and Meetings

BALMM meeting/Greenfire showing	December 19, 2012
Christmas Holiday (Office Closed)	December 25, 2012
New Year's Day Holiday (Office Closed)	January 1, 2013
Tap into the Root River Citizens' Group meeting	January 8, 2013
Regular Board Meeting	January 17, 2013
Recognition Dinner (Pedal Pushers)	January 17, 2013
Martin Luther King, Jr. Day (Office Closed)	January 21, 2013