

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, February 21, 2019

4:30 p.m.

Conservation Building

912 Houston Street

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Consent Agenda
 1. Secretary's Report – January 29, 2019 Annual Planning Meeting Minutes
 2. Secretary's Report – February 8, 2019 Special Board Meeting Minutes
- III. Reports
 1. Supervisor activity report
 2. Staff reports
 3. Administrator's report
 - a. Conservation Corps Crew Project approval
 - b. Bacteria Lab update
 - c. Classification and Compensation Study update
 - d. SE SWCD Technical Support JPB meeting report
 - e. *Satisfaction Survey Results*
 4. NRCS report
 5. County Report
- IV. Old Business
 1. Consider approval for Chair to sign Secretary's Report from January 17, 2019 Regular Board Meeting
 2. Consider approval of Secretary's Report from January 17, 2019 Regular Board Meeting
 3. Consider approval of Secretary's Report from February 19, 2019 Special Board Meeting
 4. Review and approve the Annual Plan
 5. Review and approve Corporate Authorization Resolution
 6. Review and approve Authority to Contract Resolution
 7. Review and update supervisor's "Operating Rules, Guidelines and By-Laws"
 8. Consider Board and Staff attendance at MASWCD Legislative Briefing and Day at the Capitol, March 5-6, 2019

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9. Consider approval of Team Agreement for Workplace Respect
10. Review MN Land Trust Outreach Contract approved on January 29, 2019 and signed by Rasmussen

V. New Business

1. Consider transfers for overhead and Admin, reviewed by Finance Committee, as presented.
2. Consider combining District account and Non-grant Personnel accounts on the Treasurer's Report beginning in January 2019
3. Consider transfer of \$162.56 from Farmers & Fishers Grant Account to FSP Monitoring account and closing the account
4. Consider closing Farm Bill Assistance Grant account
5. Consider District Cost Share Contract WB14-17 Scott Wilson, Farmstead Windbreak, in the amount of \$1,000.00
6. Consider District Cost Share Contract WB14-18 Ben Snyder, Farmstead Windbreak, in the amount of \$306.00
7. Consider MN DNR Professional and Technical Services Contract for spring monitoring from March 1, 2019 to February 28, 2021, in the amount of \$2,000.00
8. Consider BWSR Work Order for Easement Delivery in the amount of \$2,050.00
9. Consider 2019 Local Capacity Grant/Buffer Law Implementation Grant amendment increasing the amount from \$130,000.00 to \$132,000.00
10. Consider 2019 Local Capacity Work Plan revision
11. *Consider Request for Funds for Ag Water Quality Certification Program in the amount of \$2,500.00 for program promotion and technical assistance*
12. *Consider plan for separation of SWCD and NRCS files*
13. *Discuss plans for meeting with David McCoy on March 4th and 5th*
14. *Discussion of Open Meeting Law requirements (Minn. Stat. 13D.05)*
15. *Discussion of Dr. Herreid's Review of Expectations from the Climate Assessment Process at the February 19, 2019 Special Board Meeting.*

VI. Treasurer's Report

1. Re-approve December, 2018 treasurer's report with transfers
2. Approve January, 2019 treasurer's report

VII. Accounts Payable

1. Approve February, 2019 accounts payable
2. Supervisor volunteer for statement opening and check review

VIII. Adjournment

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Upcoming Events and Meetings

Presidents' Day Holiday (Office Closed)	February 18, 2019
Mandatory Staff Meeting, Conservation Building, 11:00 a.m.	February 19, 2019
BALMM	February 20, 2019
Root River 1W1P Policy Committee	February 28, 2019
Statement Opening and Check Review (Friday)	March 1, 2019
MASWCD Legislative Briefing and Day at the Capitol	March 5-6, 2019
Regular Board Meeting, 4:30 p.m.	March 14, 2019
Financial report and website reporting deadline	March 15, 2019