

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Monday, April 18, 2016

4:30 p.m.

USDA Service Center

SWCD Office

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 1. Approve March 2016 treasurer's report
 2. Approve January-March, 2016 supervisor's vouchers
- III. Consent Agenda
 1. Secretary's Report – March 17, 2016 Regular Meeting Minutes
 2. Secretary's Report – March 29, 2016 Special Meeting Minutes
 3. Payment of Healthy Forests for Healthy Water Contract 2016-1-RP, John and Deb Bruihler, 2.9 acres, Pre-Commercial Thinning (FSI) in the amount of \$580.00
 4. *Payment of Conservation Practice Assistance Contract FY16-03 Mark Sikkink, Grassed Waterway, in the amount of \$1,140.00*
 5. *Payment of Field to Stream Partnership Phase II Implementation Grant Conservation Practice Assistance Contract CC16-01, Kent Dornink, Grassed Waterway, in the amount of \$1,308.83*
- IV. Reports
 1. Supervisor activity report
 2. Staff reports
 3. Administrator's report
 - a. NRCS Conservation Client Gateway Program
 - b. MASWCD Legislative Briefing and Day at the Capitol
 - c. Conservation Corps Apprentice
 - d. Root River 1W1P update
 - e. LCCMR rain simulator
 4. NRCS report
 5. County Report

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V. Old Business

1. Consider DNR Lease Agreement L-11655
2. Consider transfer of \$5,069.26 from Nutrient Management Specialist grant to District account for admin and expenses to close the account
3. Consider transfer of \$1,805.71 from SE MN WRAPS Nitrogen Planning account to District for admin and expenses to close the account
4. Consider purchase of six standing work stations at a cost not to exceed \$4,000.00 to be paid from Special Projects Fund

VI. New Business

1. Consider 2015 BWSR Year-end Financial Reports
2. Consider High School Scholarship Recipient per recommendation of the Education Committee
3. Consider transfer of \$9,066.83 from District Funds to Compensated Absences per year end calculations
4. Consider approval and timing of step increase for Employee #23019 to Grade 7, Step 5 effective April 13, 2016 per recommendation of Administrator
5. Consider adoption of A Workplace Accident and Injury Reduction (AWAIR) Program for the Fillmore SWCD
6. Consider adoption of Fillmore SWCD Employee Right-to-Know Program
7. Consider work agreement #12716 for Clean Water Fund Grant Work Order for two Conservation Corps Minnesota crew projects
8. Consider request to NRCS to update Technical Approval Authority for Doug Keene, Rick Grooters, Anne Koliha, Caleb Fischer, Dean Thomas and John Boyum
9. Consider approval of University of Minnesota Quick Contract for Professional Services #0001191876 for Tillage and Erosion Project research in the amount of \$5,000.00
10. Discuss MASWCD resolution ideas
11. *Consider Amendment #2 for Grant Agreement #81724, DNR Healthy Forests for Healthy Water Grant to extend end date to May 31, 2017 and increase grant amount to \$78,000.00*
12. *Consider Conservation Practice Assistance Contract FY16-04 Dean Johnson, Grassed Waterway, in the amount of \$3,072.00*
13. *Consider District Cost Share Contract SC 16-01 Nathan Serfling, Summer Build Incentive, in the amount of \$1,369.20*

VII. Accounts Payable

1. Approve April, 2016 accounts payable
2. Supervisor volunteer for statement opening and check review

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VIII. Adjournment

Upcoming Events and Meetings

Root River One Watershed, One Plan Policy Committee	April 11, 2016
Tree Pickup Days, 9 am-3:30 pm	April 14-15, 2016
BALMM	April 20, 2016
Statement Opening and Check Review, Monday	May 2, 2016
Regular Board Meeting	May 12, 2016
Memorial Day Holiday, Office Closed	May 30, 2016