

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, December 11, 2014

4:30 p.m.

USDA Service Center

SWCD Office

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 1. Approve November, 2014 treasurer's report
- III. Feedlot Project Presentation – Anne Koliha
- IV. Consent Agenda
 1. Secretary's Report – November 13, 2014 Regular Meeting Minutes
 2. Payment of State Cost Share Contract FY14-07 Jerry Johnson, Terraces, in the amount of \$5,000.00
 3. Payment of Clean Water Fund Cost-share Contract FY13-1 Steve Oian, Waste Storage, in the amount of \$173,403.00, with \$164,403.00 for construction, \$8,000.00 for private engineering services and \$1,000.00 returned earnest money
 4. Payment of Clean Water Fund Cost Share Contract FY12-3 David Bakke, Feedlot Relocation & Roof Structure in the amount of \$88,453.75 with \$84,930.00 for construction, \$2,523.75 for private engineering services and \$1,000.00 returned earnest money
- V. Reports
 1. Supervisor activity report
 2. Staff reports
 - a. Staff training report
 3. Administrator's report
 - a. Newspaper insert timeline
 - b. Root River One Watershed, One Plan update
 - c. *Root River Citizens' Council update*
 - d. Safety Committee
 - e. Science Museum of Minnesota ground water education grant

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- f. Mississippi Water Management Organization water education grant
- g. *Recognition event/Eagle Bluff events*
- h. *Local legislators' meeting with County Board December 16 at 11 a.m.*
- i. *Federal notice of office closure on December 26th*
- 4. NRCS report
- 5. County Report

VI. Old Business

- 1. Consider amendment to Conservation Practice Assistance Contract FY13-07, Lynn Steinbrink, extending the completion date to June 30, 2015 due to construction delays
- 2. Consider approval of 2% Cost of Living Adjustment for 2015
- 3. Consider approval of 2015 Proposed Budget
- 4. Consider amendment to Feedlot Water Quality Management Grant Cost Share Contract FY14-1 Bob Biel, Waste Storage, extending the completion date to December 31, 2015 due to construction delays
- 5. Consider Final Financial Report and Close-Out for FY2012 Clean Water Fund Livestock Waste Management Grant
- 6. Consider Final Financial Report and Close-Out for FY2013 Clean Water Fund Clean Water Assistance Grant (feedlot)
- 7. Consider Personnel Policy revision regarding medical insurance coverage
- 8. Discuss arrangement with the County for selling 2014 plat books
- 9. Discuss PayGOV.us information

VII. New Business

- 1. Consider payment of 319 Feedlot Grant Cost Share Assistance Contract F5G-13 David Bakke, Feedlot Relocation & Roof Structure in the amount of \$15,000.00
- 2. Consider payment of 319 Feedlot Grant Cost Share Assistance Contract F6G-02 Aaron Woxland, Feedlot Roof Structure, in the amount of \$15,000.00
- 3. Consider approval for Chair to sign MDA Joint Powers Agreement for the Root River Field to Stream Partnership farm walkovers in the amount of \$70,000.00
- 4. *Consider approval for Chair to sign SE MN Technical JPB Subrecipient Agreement for the MDA Joint Powers Agreement for the SE MN N BMP Outreach Program in the estimated amount of \$73,253.00*
- 5. Consider approval and timing of step increase for Employee #23003 to Grade 11, Step 5 effective January 1, 2015 per recommendation of Personnel Committee
- 6. Consider transfer of District funds to designated fund for Computer and Equipment in the amount of \$6,162.00

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7. Consider transfer of District funds to designated fund for District Building Maintenance in the amount of \$500.00
8. Consider transfer of District funds to designated fund for Vehicle Replacement in the amount of \$5,700.00
9. Consider transfer of District funds to designated fund for Three-Month Operating Expense in the amount of \$1,000.00
10. Consider transfer of District funds to designated fund for Special Projects in the amount of \$1,000.00
11. *Consider 2015 membership dues for Dean Thomas in the Midwest Forage Association in the amount of \$40.00*
12. *Consider State Cost Share Conservation Assistance Contract FY14-08 Greg Nash, Grassed Waterway, in the amount of \$2,400.00*
13. *Consider State Cost Share Conservation Assistance Contract FY14-09, Dick Koliha, Grassed Waterway in the amount of \$1,800.00 using \$1,230.62 from FY14 funds and \$569.38 from FY15 funds*
14. *Consider payment of 319 Feedlot Grant Cost Share Assistance Contract F6G-01 Ron Bornholdt, Milk House Waste System, in the amount of \$12,701.55*
15. *Consider approval to hire Drew Bahl on a temporary basis for up to 96 hours at \$10.00/hour plus benefits from Dec. 22, 2014 to January 9, 2015 to assist with data management paid from the MDA Field to Stream Partnership grant*
16. *Consider approval for Conservation Technician to enroll in UM Ecological Restoration Online Courses for total of \$1875.00 (5 sessions @ \$375)*

VIII. Accounts Payable

1. Approve December, 2014 accounts payable
2. Supervisor volunteer for statement opening and check review

IX. Adjournment

Upcoming Events and Meetings

MASWCD Convention	December 7-9, 2014
Local Legislators meeting with Fillmore County Board, 11 am	December 16, 2014
<i>BALMM</i>	<i>December 17, 2014</i>
Root River Citizens' Council meeting	December 18, 2014
Christmas Day Holiday (Office Closed)	December 25, 2014
New Year's Day Holiday (Office Closed)	January 1, 2015
Regular Board Meeting	January 15, 2015
Martin Luther King, Jr. Holiday (Office Closed)	January 19, 2015
<i>Root River 1W1P Policy Committee meeting, Rm 108, FC COB</i>	<i>January 21, 2014</i>
MASWCD Legislative Briefing and Day at the Capitol	January 26-27, 2015
Annual Planning Meeting	January 27, 2015