

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, December 14, 2017

4:30 p.m.

USDA Service Center

SWCD Office

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 1. Approve November 2017 treasurer's report
- III. Consent Agenda
 1. Secretary's Report – November 16, 2017 Regular Meeting Minutes
 2. Payment of Root River Field to Stream Partnership Cover Crop Incentive Contract BC-CC-17-04 Derek O'Connor, 15 acres, in the amount of \$450.00
 3. Payment of Root River Field to Stream Partnership Cover Crop Incentive Contract BC-CC-17-01 Carter Lee, 30 acres, in the amount of \$900.00
 4. Payment of Root River Field to Stream Partnership Cover Crop Incentive Contract CC-CC-17-05 Todd Hendrickson, 32.67 acres, in the amount of \$900.00
 5. Payment of Healthy Forests for Healthy Water Contract 2017-R-5 Geoff Halverson, Forest Road Improvement, 2,790 feet, in the amount of \$5,580.00
 6. Payment of Healthy Forests for Healthy Water Contract 2016-2-RP Richard Anderson, Pond Cleanout in the amount of \$1,500.00
 7. Payment of Conservation Practice Assistance Contract FY17-03 Gary Hellickson, Terraces with underground tile outlet, in the amount of \$4,938.90
- IV. Reports
 1. Supervisor activity report
 2. Staff reports
 - a. MASWCD Convention Report
 - b. Iowa State Integrated Pest Management Training: John
 3. Administrator's report
 - a. East Willow Creek structure cleanout update
 - b. Satisfaction survey results
 - c. Conservation Corps and MDA Noxious Weed Grant applications
 4. NRCS report
 5. County Report

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V. Old Business

1. Consider approval of 2018 Cost of Living Adjustment of 2.0%
2. Consider approval of 2018 Proposed Budget
3. Consider Amendment 1, MDA SWIFT Contract #119787 for \$13,000.00, to extend the expiration date for one year to December 31, 2018
4. *Consider amendment to Conservation Practice Assistance Contract FY17-01 Neil Fishbaugher extending the completion date to December 1, 2018 due to construction delays*
5. *Consider partial payment of FSP Phase II Implementation Contract CC16-11 Beverly J. Mensink Revocable Trust, Structure Restoration, in the amount of **\$134,915.59***

VI. New Business

1. Consider payment of 319 Feedlot VI Grant Cost Share Contract F6G-09 Terry Schwartz, Feedlot Runoff Control Improvements, in the amount of \$4,200.00
2. Consider Final Financial Statement for FY16 BWSR State Cost Share Grant
3. Consider revised Personnel Policy section 1.31 Hiring Policy
4. Consider Length of Service step increase for Employee #23003 to Grade 11, Step 6, effective January 1, 2018, per recommendation of Personnel Committee
5. Consider WCA Shared Services Agreement with Wabasha SWCD
6. ~~Consider partial payment of FSP Phase II Implementation Contract CC16-11 Beverly J. Mensink Revocable Trust, Structure Restoration, in the approximate amount of \$130,000.00~~
7. Consider resignation of John Boyum, Nutrient Management Specialist, effective December 15, 2017
8. Consider hiring process for Nutrient Management Specialist

VII. Accounts Payable

1. Approve December 2017 accounts payable
2. Supervisor volunteer for statement opening and check review

VIII. 1. Close meeting pursuant to Minn. Stat. 13 D for Personnel Discussions

IX. Adjournment

X. Informational Item

1. Calendar of Events - 2018

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Upcoming Events and Meetings

Christmas Day Holiday (office closed)	December 25, 2017
New Year's Day Holiday (Office closed)	January 1, 2018
Statement Opening and Check Review	January 2, 2017
Regular Board Meeting	January 11, 2018
Martin Luther King, Jr's Holiday (Office closed)	January 15, 2018
Root River One Watershed, One Plan Policy Committee	January 22, 2018
Annual Planning Meeting, Conservation Bldg. 3:00 pm	January 25, 2018
Recognition Dinner, Branding Iron. 6:30 pm	January 25, 2018