
Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, March 14, 2019

4:30 p.m.

Conservation Building

912 Houston Street

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 - 1. Approve February, 2019 treasurer's report
- III. Consent Agenda
 - 1. Secretary's Report – February 19, 2019 Special Meeting Minutes
 - 2. Secretary's Report – February 21, 2019 Regular Meeting Minutes
 - 3. Secretary's Report – March 4, 2019 Special Meeting Minutes
- IV. Reports
 - 1. Supervisor activity report
 - 2. Staff reports
 - a. Doug Keene
 - b. Willis Goll
 - c. Dean Thomas
 - 3. Administrator's report
 - a. 2019 Noxious Weed Grant application
 - b. MASWCD Legislative Briefing and Day at the Capitol report
 - c. *SE MN Water Resources Board meeting report*
 - d. *Conservation Building maintenance*
 - 4. NRCS report
 - 5. County Report
- V. Old Business
 - 1. Consider adoption of 2019 Proposed Budget
 - 2. Consider extension of retirement date for Donna Rasmussen to April 26, 2019
 - 3. Review draft job descriptions with employee comments
 - 4. *Consider interview expense reimbursement for David McCoy*

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

5. *Consider Amendment #1 to contract with CHS, Inc. for nutrient management consulting assistance extending the end date one year to June 30, 2020*

VI. New Business

1. Consider approval to hire Willis Goll as District Administrator
2. Consider transfer of \$5,000.00 from Special Project Fund to District Cost Share for Windbreaks
3. Consider District Conservation Practice Assistance Contract *WB14-19* Todd Kappers, Farmstead Windbreak, in the amount of \$756.50
4. Consider District Conservation Practice Assistance Contract *WB14-20* Tim Kiehne, Farmstead Windbreak, in the amount of \$272.00
5. Consider District Conservation Practice Assistance Contract *WB14-21* Katie Eickhoff, Farmstead Windbreak, in the amount of \$960.50
6. Consider District Conservation Practice Assistance Contract *WB19-01* Brent Hjelmeland, Farmstead Windbreak, in the amount of \$1,000.00
7. Consider District Conservation Practice Assistance Contract *WB14-22* Bridget Eickhoff, Farmstead Windbreak, in the amount of \$603.50
8. Consider length of service step increase for Employee #23019 from Grade 7, Step 5 to Step 6 effective April 13, 2019, per recommendation of Administrator, and recognition for 10 years of service
9. Consider length of service step increase for Employee #23034 from Grade 8, Step 1 to Step 2 effective April 3, 2019, per recommendation of Administrator
10. Consider Amendment #3 to 2018 MDA Noxious Weed Grant to extend the expiration date from June 30, 2019, to December 1, 2019 and authorize Chair to sign in ~~SWIFT~~ DocuSign
11. *Consider approval for Administrator to sign Clean Water Fund Grant Work Order with Conservation Corps Minnesota Project Number: 220-12879 for Japanese hops treatments*
12. *Consider Amendment #2 to contract with Stantec for Japanese hops treatment extending expiration date from June 5, 2019, to November 12, 2019*
13. Consider request from the Friends of the Root River to use the Conservation Building shop for a rain barrel workshop on Saturday, April 27, 2019
14. Consider payment of 2019 SE MN Conservation District Employees (SEMACDE) dues (\$10/employee)
15. Consider bid from Frank Electric for installation of exhaust fan in Conservation Building shop
16. *Consider Hiawatha Valley RC&D Council dues in the amount of \$300.00*
17. *Consider letter requesting the assignment of Springsted agreement for the Classification and Compensation Study to Baker Tilly Virchow Krause, LLP*

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

18. *Discuss possible administration of Clean Water Fund Grant: Drinking Water Protection in SE MN*
19. *Consider sponsoring a future "Dinner on the Bluff" at Eagle Bluff Environmental*

VII. Accounts Payable

1. Approve March, 2019 accounts payable
2. Supervisor volunteer for statement opening and check review

VIII. Adjournment

Upcoming Events and Meetings

Financial report and website reporting deadline	March 15, 2019
Root River 1W1P Advisory Committee meeting	March 19, 2019
High School Scholarship application deadline	March 22, 2019
Statement Opening and Check Review, Monday	April 1, 2019
Regular SWCD Board Meeting	April 11, 2019
Tree pickup days - 9:00 am to 3:30 pm	May 2 & 3, 2019