

## **Fillmore Soil & Water Conservation District**

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

### DISTRICT REGULAR BOARD MEETING

Thursday, May 15, 2014

4:30 p.m.

USDA Service Center

SWCD Office

Preston, MN 55965

### *Agenda*

- I. Approval of Agenda
- II. Treasurer's Report
  1. Approve April 2014 treasurers report
- III. Consent Agenda
  1. *Payment of State Cost Share Contract FY12-19 Louise Sikkink Farmstead Windbreak in the amount of \$1,204.00*
  2. *Payment of State Cost Share Contract FY13-12 Sam Arnold Farmstead Windbreak in the amount of \$363.50*
  3. *Payment of District Cost Share Contract WB14-02 Curt Pfremer Farmstead Windbreak in the amount of \$247.50*
  4. *Payment of State Cost Share Contract FY13-02 Gary & Matt Hellickson, Terraces, in the amount of \$5,000.00*
  5. *Payment of State Cost Share Contract FY14-04, Kevin Schultz, Well Decommissioning, in the amount of \$1000.00*
- IV. Reports
  1. Supervisor activity report
  2. Staff reports
    - a. 2014 Tree Program Summary
  3. Administrator's report
    - a. Conservation Corps Apprentices
    - b. Root River Citizen Conversations in June
    - c. Women Caring for the Land Workshop
    - d. Forestry intern update
    - e. "Waters of the U.S". rule change by EPA
  4. NRCS report
  5. County Report

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### V. Old Business

1. Consider approval for Chair to sign Secretary's Report from April 17, 2014 Board Meeting
2. Consider approval of Secretary's Report from the April 17, 2014 Regular Board Meeting
3. Consider amendment to State Cost Share Contract FY12-20 Feine Farms Partnership extending the completion date to December 31, 2014 due to excessive rain and contractor delays
4. Clarify whether the Health Savings Account deposit made by the District is considered a benefit or compensation
5. Consider notice to landowners regarding tree clearing and WCA
6. *Consider cancellation of State Cost Share Contract FY11-20 Mark Fishbaugher due to contract expiration*
7. *Consider return of State Cost Share funds to BSWR in the amount of \$81.25 from FY2011 and \$1,493.75 from FY2012 for a total of \$1,575.00*
8. *Consider Final Financial Report for FY2011 BWSR State Cost Share Grant*

### VI. New Business

1. Consider Audit bids
2. Consider Personnel Committee recommendation to hire Jennifer Ronnenberg as the Water Management Coordinator at Grade 8, Step 3
3. Consider 103.1 Hiring Policy for Personnel Policy Handbook
4. Consider hiring process to fill Conservation Technician position
5. Approve length of service increase for employee #23008 from Gr. 8, Step 5 to Gr. 8, Step 6 effective May 27, 2014 as recommended by the Administrator
6. Consider revised Medical Insurance section to the Personnel Policy Handbook
7. Discuss resolutions
8. Consider transfer of remaining funds in Root River Landscape Plan 2 account to the District in the amount of \$946.18 for administrative costs
9. Consider co-sponsoring Eagle Bluff Dinner on the Bluff event(s)
10. *Consider transfer of \$1000 from Special Project Fund to Cost Share for Summer Construction Projects Fund*
11. *Consider District Cost Share Summer Build Incentive Contracts as listed below:*

SC14-01	John B. Snyder	Summer Build Incentive	\$540.00
SC14-02	David Mensink	Summer Build Incentive	\$489.00
SC14-03	Jerry Nagel	Summer Build Incentive	\$1,630.00
SC14-04	Brett Broadwater	Summer Build Incentive	\$1,630.00
12. *Consider State Cost Share Contract FY13-15 Rita Ward, Grassed Waterway, in the amount of \$552.50 using \$496.50 from FY13 funds and \$55.50 from FY14/15 funds*

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13. *Consider donation to State Envirothon*
14. *Consider employee allotment for work apparel*

### VII. Accounts Payable

1. Approve May 2014 accounts payable
2. Supervisor volunteer for statement opening and check review

### VIII. Adjournment

### IX. Informational Item

Supervisor Filing Period

### Upcoming Events and Meetings

Hiawatha Valley RC&D Meeting	May 19, 2014
Memorial Day Holiday (Office Closed)	May 26, 2014
Regular Board Meeting	June 12, 2014
Women Caring for the Land Workshop	June 19, 2014
<i>MASWCD Area 7 Meeting, Stewartville</i>	<i>June 25, 2014</i>
4 <sup>th</sup> of July Holiday (Office closed)	July 4, 2014