

DISTRICT REGULAR BOARD MEETING

Thursday, May 20, 2021

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Kathy Tesmer, Dwyane Ostrem, Travis Willford, Eunice Biel, Tim Gossman

MEMBERS ABSENT: None

OTHERS PRESENT: Laura Christensen, Mindy Williamson, Duane Bakke (Zoom), Anne Koliha

Vice Chair Gossman called the meeting to order at 4:36 P.M. A quorum is present.

I. Approval of Agenda

Motioned by Tesmer seconded by Biel to approve the agenda.

Affirmative: Gossman, Biel, Ostrem, Tesmer. Opposed: none. Motion carried.

Willford entered meeting at 4:39 P.M.

II. Treasurer's Report

A. Reapprove December 2020 Treasurer's Report

Motioned by Tesmer seconded by Gossman to reapprove the December 2020 Treasurer's report, subject to audit. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

B. Reapprove January 2021 Treasurer's Report

Motioned by Tesmer seconded by Biel to reapprove the January 2021 Treasurer's report, subject to audit. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

C. Reapprove February 2021 Treasurer's report

Motioned by Tesmer seconded by Gossman to reapprove the February 2021 Treasurer's report, subject to audit. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

D. Reapprove March 2021 Treasurer's report.

Motioned by Tesmer seconded by Gossman to reapprove the March 2021 Treasurer's report, subject to audit. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

E. Approve April 2021 Treasurer's report.

Motioned by Tesmer seconded by Gossman to approve the April 2021 Treasurer's report, subject to audit. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

III. Consent Agenda

A. Secretary's Report April 15, 2021 Regular Board Meeting Minutes

Motioned by Gossman seconded by Tesmer to approve the Secretary's report for March 18, 2021 Regular Board Meeting Minutes. Affirmative: Willford, Biel, Tesmer, Gossman, Ostrem. Opposed: none. Motion carried.

B. Payment of Drinking Water Protection in SE MN contract #DW 20-02, James Vagts for Cover Crops in the amount of \$900.00

Motioned by Gossman seconded by Tesmer to approve Payment of Drinking Water Protection in SE MN contract #DW 20-02, James Vagts for Cover Crops in the amount of \$900.00.

Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

C. Payment of District Windbreak Cost Share Contract WB 21-03, Holly Nelson in the amount of \$323.00.

Motioned by Gossman seconded by Tesmer to approve Payment of District Windbreak Cost Share Contract WB 21-03, Holly Nelson in the amount of \$323.00. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

D. Payment of District Windbreak Cost Share Contract WB 21-04, Derek Holtegaard in the amount of \$799.00.

Motioned by Gossman seconded by Tesmer to approve Payment of District Windbreak Cost Share Contract WB 21-04, Derek Holtegaard in the

amount of \$799.00. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

- E. Payment of District Windbreak Cost Share Contract WB 21-06, Joel Sloan in the amount of \$752.50.

Motioned by Gossman seconded by Tesmer to approve Payment of District Windbreak Cost Share Contract WB 21-06, Joel Sloan in the amount of \$752.50. Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried

- F. Payment of District Windbreak Cost Share Contract WB 21-01, Darren Bornholdt in the amount of \$195.50.

Motioned by Gossman seconded by Tesmer to approve Payment of District Windbreak Cost Share Contract WB 21-01, Darren Bornholdt in the amount of 195.50.

Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried

IV. Reports

A. Supervisor's Activity Reports

Willford – Personnel Committee Meeting

Tesmer – Check Opening

Gossman- Personnel Committee Meeting

Ostrem – Nothing to Report

Biel – Nothing to Report

B. Staff Reports

A written report was included in the board packets.

C. Administrator's Report

1. MN Green Corps Application/Interview- A Green Corps Member was hired who will work out of Mower County but able to assist Fillmore SWCD as well. The Green Corps member will be taking pictures for

a photo base, help with reporting and to help promote 1W1P and make it more cohesive.

2. **MACDE Education Grant Application-**

Laura Christensen applied for an education grant to help update the website adding a focus of child conservation education.

D. NRCS Report

A written report was included in board packets.

E. County Report

Parsnips- Community members wondering if parsnips were sprayed this year. Bakke stated he wasn't sure when specific areas were last sprayed but if they were not sprayed in Fall of 2021, they will be sprayed this fall. Bakke also addressed the opening in the Feedlot office. Anne Koliha will be helping out in the Feedlot office as there is already a contract between the Fillmore SWCD and Fillmore County for Anne Koliha to work in the Feedlot office. She will be assisting until the County has made a permanent decision about the open Feedlot position.

V. Old Business

A. Drinking Water Protection in SE MN Presentation

Laura Christensen presented a slide show.

B. Consider length of service step increase for Employee #23034 from Grade 6, Step 3 to Grade 6, Step 4 effective May 20, 2021.

Motioned by Gossman seconded by Tesmer to approve length of service step increase for Employee #23034 from Grade 6, Step 3 to Grade 6, Step 4 effective May 20, 2021.

Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none.

Motion carried

V1. New Business

- A. Consider approval of authority to pay Merchants Bank Credit Cards via ACH.
Motioned by Tesmer seconded by Gossman to approve payment of Merchants bank credit card via ACH.
Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none.
Motion carried
- B. Consider Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Wabasha Soil and Water Conservation District
Motioned by Ostrem seconded by Tesmer to approve Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Wabasha Soil and Water Conservation District
Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none.
Motion carried
- C. Consider Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Rice Soil and Water Conservation District.
Motioned by Biel seconded by Tesmer to approve Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Rice Soil and Water Conservation District.
Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none.
Motion carried
- D. Consider Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Olmsted Soil and Water Conservation District
Motioned by Tesmer seconded by Gossman to approve Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Olmstead Soil and Water Conservation District.
Affirmative: Willford, Biel, Ostrem, Tesmer, Gossman. Opposed: none.
Motion carried
- E. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-02, Choice Hill Farm LLC, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant
Motioned by Tesmer seconded by Ostrem to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-02, Choice Hill Farm LLC, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection

in SE MN grant. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem.
Opposed: none. Motion carried.

- F. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-03, Jerry Finn, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant
Motioned by Gossman seconded by Tesmer to approve Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-03, Jerry Finn, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem.
Opposed: none. Motion carried.
- G. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-04, Jerry Finn, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant
Motioned by Tesmer seconded by Gossman to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-04, Jerry Finn, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none. Motion carried.
- H. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-05, Maureen Bourner, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant.
Motioned by Biel seconded by Ostrem to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-05, Maureen Bourner, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem.
Opposed: none. Motion carried.
- I. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-06, Vernon Diederich, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant
Motioned by Gossman seconded by Tesmer to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-06, Vernon Diederich, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant
Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none.
Motion carried.
- J. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-07, Ann Meldahl, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant
Motioned by Biel seconded by Gossman to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-07, Ann Meldahl,

Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant
Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none.
Motion carried.

- K. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-08, Mary Allen, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant

Motioned by Tesmer seconded by Ostrem to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-08, Mary Allen, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant

Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none.
Motion carried.

- L. Consider Amendment 1 to contract DWPG-CP-2020-03, extending the contract expiration date from 12-31-2021 to 12-31-2022

Motioned by Ostrem seconded by Gossman to approve Amendment 1 to contract DWPG-CP-2020-03, extending the contract expiration date from 12-31-2021 to 12-31-2022.

Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none.
Motion carried.

- M. Consider approval of the State of Minnesota Professional and Technical Services Work Order Contract No. 23-20-W099 between the Board of Water and Soil Resources and Fillmore Soil and Water Conservation District.

Motioned by Ostrem seconded by Gossman to approve State of Minnesota Professional and Technical Services Work Order Contract No. 23-20-W099 between the Board of Water and Soil Resources and Fillmore Soil and Water Conservation District. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none. Motion carried.

- N. Consider approval of Aaren Mathison, Conservation Technician, to sign the State of Minnesota Professional and Technical Services Work Order Contract No. 23-20-W099 between the Board of Water and Soil Resources and Fillmore Soil and Water Conservation District.

Motioned by Tesmer seconded by Biel to approve Aaren Mathison, Conservation Technician, to sign the State of Minnesota Professional and Technical Services Work Order Contract No. 23-20-W099 between the Board of Water and Soil Resources and Fillmore Soil and Water Conservation District.

Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none.
Motion carried.

- O. Discuss 2021 MASWCD Resolution ideas.
Discussion about ideas for new resolutions to send to MASWCD for 2021.
Members will present any ideas at the June 17th 2021 Regular Board Meeting.
- P. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-11, David Boland, Well-Sealing in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant.
Motioned by Gossman seconded by Tesmer to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-11, David Boland, Well-Sealing in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none. Motion carried.
- Q. Consider Percent Based Conservation Practice Assistance Contract DWP-WS-21-10, Chuck Lee, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant.
Motioned by Biel seconded by Ostrem to approve Percent Based Conservation Practice Assistance Contract DWP-WS-21-10, Chuck Lee, Well-Sealing, in the amount of \$1,500.00 for the Drinking Water Protection in SE MN grant. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none. Motion carried.
- R. Consider sponsorship of 2021 Fillmore County Fair Awards
Motioned by Tesmer seconded by Biel to sponsor the 2021 FFA Fillmore County Fair Awards up to \$150.00.
Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none.
Motion carried.
- S. Consider approval of Joint Powers Agreement SWIFT Number 193408 between the Minnesota Department of Agriculture and the Fillmore Soil and Water Conservation District for the Field to Stream Partnership in the amount of \$212,000.
Motioned by Tesmer seconded by Biel to approve Joint Powers Agreement SWIFT Number 193408 between the Minnesota Department of Agriculture and the Fillmore Soil and Water Conservation District for the Field to Stream Partnership in the amount of \$212,000.
Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none.
Motion carried.

- T. Consider approval of District Administrator to sign Joint Powers Agreement SWIFT Number 193408 between the Minnesota Department of Agriculture and the Fillmore Soil and Water Conservation District for the Field to Stream Partnership.
Motioned by Tesmer seconded by Ostrem to approve the District Administrator to sign Joint Powers Agreement SWIFT Number 193408.
Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.
- U. Consider Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Winona County Soil and Water Conservation District
Motioned by Ostrem seconded by Tesmer to approve Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Winona County Soil and Water Conservation District
Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.
- V. Consider Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Dodge Soil and Water Conservation District.
Motioned by Biel seconded by Ostrem to approve Amendment 1 to FY2019 Drinking Water Protection in Southeast Minnesota Sub-Agreement between Fillmore Soil and Water Conservation District and Dodge Soil and Water Conservation District
Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none.
Motion carried.

V11. Accounts Payable

A. Approve May 2021 accounts payable

Motioned by Gossman seconded by Ostrem to approve the April 2021 payables.
Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

B. Supervisor volunteer for statement opening and check review

Willford asked for a volunteer for the statement opening and check review on Tuesday June 1, 2021. Biel volunteered.

VIII. Adjournment

Motioned by Gossman seconded by Tesmer to adjourn the meeting. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none. Motion carried.

The meeting was adjourned at 6:10 P.M.

Respectfully Submitted,

Kathryn Tesmer,
Fillmore SWCD Board Secretary