

**DISTRICT REGULAR BOARD MEETING**

Thursday, April 11, 2013

4:30 P.M.

USDA Service Center

SWCD Office

Preston, MN 55965

***Minutes***

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Leonard Leutink, Pam Mensink, Travis Willford

MEMBERS ABSENT: None.

OTHERS PRESENT: Donna Rasmussen, Jeanette Serfling, Tom Kaase (County Commissioner)

Willford called the meeting to order at 4:37 p.m. A quorum is present.

**I. AGENDA**

Motioned by Leutink seconded by Hazel to approve the agenda. Affirmative: Gossman, Hazel, Mensink, Leutink, Willford. Opposed: none. Motion carried.

**II. TREASURER’S REPORT**

Motioned by Gossman seconded by Hazel to approve the March 2013 Treasurer’s report, subject to audit. Affirmative: Gossman, Hazel, Mensink, Leutink, Willford. Opposed: none. Motion carried.

Motioned by Leutink seconded by Gossman to approve the January – March, 2013 supervisors vouchers. Affirmative: Gossman, Hazel, Mensink, Leutink, Willford. Opposed: none. Motion carried.

**III. CONSENT AGENDA**

Motioned by Hazel seconded by Mensink to approve the following consent agenda items:

1. Secretary’s Report – March 14, 2013 Regular Board Meeting Minutes
2. Hiawatha Valley RC&D 2013 Council Dues in the amount of \$300.00

Affirmative: Gossman, Hazel, Mensink, Leutink, Willford. Opposed: none. Motion carried.

**IV. REPORTS**

1. Supervisor's activity report

Willford reported attending the cover crop field day, presenting at the Soil Health training, and attending the Root River Citizen's meeting at Eagle Bluff.

Hazel had nothing to report.

Mensink reported doing the statement opening and check review and attending the Root River Citizen's meeting in Preston.

Leutink had nothing to report.

Gossman reported preparing for the Root River Citizen's meetings, attended the Water Planning meeting, and attended a Forestry Committee meeting. He also reported attending "A Watershed Approach to Reducing Floods" event in Austin which addressed upland treatments.

Another field trip is being planned for the Lost Creek Hiking Trail on July 23<sup>rd</sup> at 6:00 p.m. beginning at Groen Park in Chatfield and is co-sponsored by the Zumbro Valley Audubon Society.

2. Staff reports

A written report was included in the board packets.

3. Administrator's report

a. Rein Sand Quarry EAW

The county has closed the comment period regarding the Rein Sand Quarry EAW. The findings of fact have been put together by Chris Graves, the committee reviewed them, and made some revisions. The Committee decided an EIS was not necessary as this is a single site, not a part of the Minnesota Sands Company, and no processing will be done on site. There should be no impacts if the reclamation plan is followed.

b. WCA Administration and TEP members

Rasmussen reported the WCA administration was recently reviewed. The review wasn't perfect, but was satisfactory. The review looks for completeness of the files and whether the proper time line was followed in addressing wetland issues.

Kaase entered the meeting at 4:55 p.m.

c. LSP Row Crops/Prairie Bus Tour

LSP is planning a bus tour tentatively for the end of June to look at how putting strips of prairie between row crops slows down erosion. Rasmussen suggested possibly offering scholarships for the tour which will be discussed more at the next meeting when more details are available.

d. Root River Citizen Conversations update

Rasmussen reported the turn-out has been very good at the meetings. The conversations have been civil with good engagement from those attending. Many

positive comments have been received. There may be one more meeting scheduled for the Grand Meadow area.

4. NRCS

Horsman, the acting District Conservationist, was not present but prepared a report which was given to the Board for review.

5. County

Kaase reported on the Rein Sand Quarry also.

**V. OLD BUSINESS**

1. Consider approval of Amendment 2 for the MPCA Root River Comprehensive Strategy Grant and electronic signature by the Board Chair

Motioned by Gossman seconded by Hazel to approve Amendment 2 for the MPCA Root River Comprehensive Grant extending the end date to June 30, 2014 and approving the electronic signature by the Board Chair. Affirmative: Gossman, Hazel, Mensink, Leutink, Willford. Opposed: none. Motion carried.

2. Consider letter to NRCS regarding contour strip cropping

Motioned by Gossman seconded by Leutink to send the letter to NRCS regarding contour strip cropping as presented. Affirmative: Gossman, Hazel, Mensink, Leutink, Willford. Opposed: none. Motion carried.

3. Consider Conservation Corps Site Agreement for Apprenticeship Academy

Motioned by Mensink seconded by Gossman to approve the Conservation Corps Site Agreement for the Apprenticeship Academy and approve the signature by the Administrator. Affirmative: Hazel, Gossman, Mensink, Leutink, Willford. Opposed: none. Motion carried.

4. Consider Conservation Corps Project Host Agreement #12532 for four crew days

Motioned by Leutink seconded by Hazel to approve the Conservation Corps Host Agreement #12532 for four crew days and approve the signature by the Administrator. Affirmative: Hazel, Gossman, Mensink, Leutink, Willford. Opposed: none. Motion carried.

**VI. NEW BUSINESS**

1. Consider 2012 BWSR Year-end Financial Reports

Motioned by Gossman seconded by Leutink to approve the 2012 BWSR year-end financial reports. Affirmative: Hazel, Mensink, Leutink, Gossman, Willford. Opposed: none. Motion carried.

2. Consider transfer of \$819.14 from Compensated Absences to District Funds per 2012 year end computations

Motioned by Hazel seconded by Mensink to approve the transfer of \$819.14 from Compensated Absences to District Funds per the 2012 year end computations. Affirmative: Hazel, Mensink, Leutink, Gossman, Willford. Opposed: none. Motion carried.

3. Consider High School Scholarship Recipient per recommendation of Education Committee

Motioned by Leutink seconded by Gossman to award the 2013 High School Scholarship in the amount of \$500.00 to Ashley Bue of Lanesboro High school as recommended by the Education Committee. Affirmative: Hazel, Leutink, Mensink, Gossman, Willford. Opposed: none. Motion carried.

4. Consider State Cost Share Contract FY12-17 Dan Marsden, Grassed Waterway, in the amount of \$4,311.00

Motioned by Mensink seconded by Hazel to approve State Cost Share Contract FY12-17 Dan Marsden, Grassed Waterway, in the amount of \$4,311.00. Affirmative: Gossman, Hazel, Leutink, Mensink, Willford. Opposed: none. Motion carried.

5. Consider AgBMP loan request from Vorwerk Custom Pumping to purchase manure handling equipment in the amount of \$90,460.00

Motioned by Mensink seconded by Hazel to approve the AgBMP loan request from Vorwek Custom Pumping to purchase manure handling equipment in the amount of \$90,460.00. Affirmative: Hazel, Mensink, Leutink, Gossman, Willford. Opposed: none. Motion carried.

6. Consider State Cost Share Contract FY12-18 Glen Palecek, Well Sealing, in the amount of \$1,000.00

Motioned by Hazel seconded by Leutink to approve State Cost Share Contract FY12-18 Glen Palecek, Well Sealing, in the amount of \$1,000.00. Affirmative: Hazel, Mensink, Leutink, Gossman, Willford. Opposed: none. Motion carried.

7. Consider the following RIM Riparian Buffer Contracts:

45-01-12-09	Joan Molitor	11.0 acres
45-02-12-09	Ryan Thon	3.1 acres

Motioned by Leutink seconded by Hazel to approve the following RIM Riparian Buffer Contract Applications for submission to the State:

45-01-12-09	Joan Molitor	11.0 acres
45-02-12-09	Ryan Thon	3.1 acres

Affirmative: Hazel, Mensink, Leutink, Gossman, Willford. Opposed: none. Motion carried.

8. Consider Amendment to FY11 BWSR Clean Water Fund Technical Assistance Grant to extend end date from December 31, 2013 to June 30, 2014

Motioned by Hazel seconded by Leutink to approve the amendment to FY11 BWSR Clean Water Fund Technical Assistance Grant to extend the end date from December 31, 2013 to June 30, 2014. Affirmative: Gossman, Hazel, Mensink, Leutink, Willford. Opposed: none. Motion carried.

9. Consider State Cost Share Contract FY12-19 Louise Sikkink, Farmstead Windbreak, in the amount of \$1,204.00

Motioned by Gossman seconded by Hazel to approve State Cost Share Contract FY12-19 Louise Sikkink, Farmstead Windbreak, in the amount of \$1,204.00. Affirmative: Gossman, Hazel, Leutink, Mensink, Willford. Opposed: none. Motion carried.

10. Consider DNR Grant Agreement for Phase II of the Root River Landscape Plan in the amount of \$18,500.00

Motioned by Mensink seconded by Gossman to approve the DNR Grant Agreement for Phase II of the Root River Landscape Plan in the amount of \$18,500.00. Affirmative: Gossman, Hazel, Leutink, Mensink, Willford. Opposed: none. Motion carried.

11. Consider subcontract with Zach Reusch, Acer Forest and Tree, LLC, for Phase II of the Root River Landscape Plan in the amount of \$17,300.00

Motioned by Leutink seconded Mensink to approve the subcontract with Zach Reusch, Acer Forest and Tree, LLC, for Phase II of the Root River Landscape Plan in the amount of \$17,300.00. Affirmative: Gossman, Hazel, Leutink, Mensink, Willford. Opposed: none. Motion carried.

12. Discuss ideas for resolutions for May meeting

Suggested ideas from the Annual Planning meeting will be developed into resolutions and emailed to the Board for review and discussed at the May meeting.

**VII. ACCOUNTS PAYABLE**

Motioned by Mensink seconded by Gossman to approve the April 2013 payables. Affirmative: Mensink, Hazel, Leutink, Gossman, Willford. Opposed: none. Motion carried.

Serfling asked for a volunteer for the statement opening and check review on Wednesday, May 1<sup>st</sup>. Leutink volunteered.

**VIII. ADJOURNMENT**

Motioned by Gossman seconded by Mensink to adjourn the meeting. Affirmative: Hazel, Mensink, Leutink, Gossman, Willford. Opposed: none. Motion carried.

The meeting was adjourned at 6:03 p.m.

Respectfully Submitted,

Pamela Mensink