

DISTRICT REGULAR BOARD MEETING

Thursday, August 16, 2012

4:30 P.M.

USDA Service Center

SWCD Office

Preston, MN 55965

Minutes

MEMBERS PRESENT: Brian Hazel, Leonard Leutink, Pam Mensink, Travis Willford

MEMBERS ABSENT: Tim Gossman.

OTHERS PRESENT: Donna Rasmussen, Jeanette Serfling, Anne Koliha, Angela White (NRCS)

Leutink called the meeting to order at 4:34 p.m. A quorum is present.

I. AGENDA

Motioned by Willford seconded by Mensink to approve the agenda. Affirmative: Mensink, Willford, Leutink. Opposed: none. Motion carried.

Hazel entered the meeting at 4:35 p.m.

II. TREASURER'S REPORT

Motioned by Mensink seconded by Willford to approve the July 2012 Treasurer's report, subject to audit. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

III. CONSENT AGENDA

Motioned by Willford seconded by Mensink to approve the following consent agenda items:

1. Secretary's Report – July 12, 2012 Regular Board Meeting Minutes

Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

IV. REPORTS

1. Supervisor's activity report

Willford had nothing to report.

Hazel had nothing to report.

Mensink had nothing to report.

Leutink reported attending the County Commissioner's meeting to present the budget request and a vehicle meeting.

Gossman was not present.

2. Staff reports

A written report was included in the board packets.

Rasmussen reported the Forestry Field Day held on July 31st was attended by approximately 60 people.

3. Administrator's report

a. U of M Center for Changing Landscapes project
Grant funds, which are part of the Comprehensive Strategy Grant, are to be used for three interpretive sites, one from each eco-region, along the Root River. A tour is scheduled to look at proposed sites. Area communities have been contacted and eight are interested.

b. SE Technical JPB meeting
Reports for the feedlot technicians and nutrient management specialists were reviewed as well as the BBR. The JPB was authorized to apply for Clean Water Funds for the nutrient management positions. Bernau spoke about the new software and the need for software that meets the needs of NRCS and MPCA and is easy for the farmer to understand.

c. Update of Feedlot Program Assistance
Steve Schmidt, MPCA, had done a mid-year review of the Feedlot Program. Seven percent of registered feedlots, or 61 site visits need to be completed before the end of the year. Only 14 had been done so far. Performance credits and funding to the program could be in jeopardy if not completed. Koliha was asked to complete the needed site visits.

Motioned by Hazel seconded by Mensink to authorize overtime for Koliha, if needed, to complete the site visits for the Feedlot Officer. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

d. County Board Budget Meeting
The County Board did not make any cuts to the District budget and were appreciative of no increase in the appropriation request. Bakke complimented the District for applying for grants and holding the line on expenses.

e. RIM/Cost Share Rules Revision
Rasmussen will be attending a meeting regarding the RIM/cost share language revision. There are concerns among SWCDs that they weren't allowed

much input to the changes. It is possible cost share funds would go through "authorized agents" which could divert the funds away from SWCDs to other entities.

4. NRCS

White reported NRCS staff is helping complete general and continuous CRP plans. Between EQIP, CSP and WHIP, 202 contracts are being managed in Fillmore County. A special EQIP cover crop incentive for drought and lack of forage had only one applicant.

Two large ag waste projects are nearing completion.

5. County

No County representative was present.

V. OLD BUSINESS

1. Consider amendment to State Cost Share Contract FY12-07 Steve McCallson increasing the contract amount by \$211.25 to \$724.25

Motioned by Mensink seconded by Willford to approve the amendment to State Cost Share Contract FY12-07 Steve McCallson increasing the contract amount by \$211.25 to \$724.25 due to design changes. Affirmative: Mensink, Willford, Leutink. Opposed: none. Abstained: Hazel. Motion carried.

2. Consider use of No-till Promotion Funds for expenses from No-till Field Day

Motioned by Hazel seconded by Mensink to approve the use of designated No-till Promotion Funds for expenses from the No-till Field Day. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

3. Consider approval for supervisors and staff to attend MASWCD Leadership event

No action taken.

VI. NEW BUSINESS

1. Consider college scholarship award recipient

Motioned by Mensink seconded by Willford to award the college scholarship award to Kristi Thompson of Chatfield. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

2. Consider approval of overnight stay/travel for Nutrient Management Specialist to attend North American Manure Expo in Prairie du Sac, WI August 22

Motioned by Hazel seconded by Willford to approve the overnight stay and travel for the Nutrient Management Specialist to attend the North American Manure Expo in Prairie du Sac, WI on August 22. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

3. Review 2012 Cover Crop signup

A list of those who signed up for cover crop cost-share was reviewed by the board.

4. Consider approval for continuing education for Administrator for septic system inspection certification

Two classes are required to be taken before March, 2013 for the Administrator to keep her certification for septic inspections. The board discussed whether there was a need to have the administrator certified for septic system inspections and who would be responsible for the expense of the classes and travel.

Motioned by Hazel seconded by Mensink to give approval to the administrator to take the soils course for recertification for septic system inspections and revisit the issue in October or November after talking to the County about whether there is a need to have SWCD staff certified. Affirmative: Hazel, Willford, Mensink, Leutink. Opposed: none. Motion carried.

5. Consider State Cost Share Contract FY12-11 Paul Mattson, Grassed Waterway, in the amount of \$1,575.00

Motioned by Mensink seconded by Willford to approve State Cost Share Contract FY12-11 Paul Mattson, Grassed Waterway, in the amount of \$1,575.00. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

6. Consider closeout of FY 2010 State Cost Share Program

Motioned by Hazel seconded by Mensink to approve the closeout of FY2010 State Cost Share Program. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

7. Consider attendance at Fall Supervisor/Employee Meeting

Motioned by Hazel seconded by Mensink to approve attendance at the Fall Supervisor/Employee Meeting on September 12th at Cabela's in Owatonna for anyone wishing to attend. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

8. Consider approval for attendance at soil health video conference workshop

Motioned by Mensink seconded by Hazel to approve attendance at the soil health video conference workshop for those who want to attend. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

9. Discuss vehicle replacement options

The board reviewed the information presented outlining options for vehicle replacement. Board consensus was to advertise the 2011 Chevrolet pickup and not put it out for bids.

Motioned by Hazel seconded by Mensink to put the order in for a new 2013 Chevrolet Silverado pickup, try to sell the 2011 Chevrolet pickup to a private party for \$27,000.00 or higher, and if unable to sell it privately, trade it in on the new pickup. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

VII. ACCOUNTS PAYABLE

Motioned by Willford seconded by Mensink to approve the August 2012 payables. Affirmative: Mensink, Hazel, Willford, Leutink. Opposed: none. Motion carried.

Serfling asked for a volunteer for the statement opening and check review on Tuesday, September 4th. Hazel volunteered.

VIII. ADJOURNMENT

Motioned by Mensink seconded by Hazel to adjourn the meeting. Affirmative: Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

The meeting was adjourned at 5:48 p.m.

Respectfully Submitted,

Brian Hazel