

DISTRICT REGULAR BOARD MEETING

Thursday, June 16, 2016

4:30 P.M.

USDA Service Center

SWCD Office

Preston, MN 55965

Minutes

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Leonard Leutink, Travis Willford

MEMBERS ABSENT: Pam Mensink.

OTHERS PRESENT: Donna Rasmussen, Jeanette Serfling, Barb Mielke

Vice Chair Willford called the meeting to order at 4:37 p.m. A quorum is present.

I. AGENDA

Motioned by Leutink seconded by Hazel to approve the agenda. Affirmative: Leutink, Willford. Hazel, Gossman. Opposed: none. Motion carried.

II. TREASURER'S REPORT

Motioned by Leutink seconded by Gossman to approve the May, 2016 Treasurer's Report, subject to audit. Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

III. CONSENT AGENDA

Motioned by Leutink seconded by Hazel to approve the following consent agenda items:

1. Secretary's Report – May 12, 2016 Regular Board Meeting Minutes
2. Partial payment of DNR Healthy Forests for Healthy Water Contract 2015-5-RP Steve Agrimson FSI Crop Tree Release, 4.7 ac., in the amount of \$1,292.75
3. Payment of DNR Healthy Forests for Healthy Water Contract 2015-4-RP Donald Woxland FSI Crop Tree Release, 6.0 acres, in the amount of \$1,650.00
4. Payment of Conservation Practice Assistance Contract FY16-04 Dean Johnson, Grassed Waterway, in the amount of \$3,072.00
5. Payment of Conservation Practice Assistance Contract FY16-09 June Vitse, Grassed Waterway, in the amount of \$822.00
6. Payment of Field to Stream Partnership Phase II Implementation Grant Conservation Practice Assistance Contract BC16-01, Steve Oian, Grassed Waterway in the amount of \$8,910.00

7. Payment of Field to Stream Partnership Phase II Implementation Grant Conservation Practice Assistance Contract CC16-02 Sheila Kruegel, Grassed Waterway, in the amount of \$4,735.80
8. Payment of Field to Stream Partnership Phase II Implementation Grant Conservation Practice Assistance Contract CC16-03 John Mensink, Grassed Waterway in the amount of \$949.95

Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

IV. REPORTS

1. Supervisor's activity report

Willford reported doing the statement opening and check review, presented the high school graduating senior scholarship and attended the EQIP Local Workgroup meeting.

Hazel reported attending the EQIP Local Workgroup meeting.

Mensink was not present.

Leutink reported attending the One Watershed, One Plan meeting. He reported the final draft plan is being sent to BWSR with 60 days for comments. Public hearings are scheduled for September 7th and 8th in Stewartville and Caledonia, respectively, with an open house from 6:30 – 7:30 pm and from 7:30 until done for questions and the hearing.

Gossman reported attending a Forestry Committee meeting at Forestville State Park. The annual Forestry Field Day is scheduled for July 27th at Forestville State Park with the theme *What Are Your Trees Worth*. High Point Realty is providing sponsorship for food for the field day.

2. Staff reports

A written report was included in the board packets.

3. Administrator's report

a. Update on BWSR Grants

Rasmussen discussed the details of additional grant dollars that will be received from the Local Capacity Grant and explained how the funding is proposed for 2017 and forward.

b. Strategic Planning Meeting plans

The Strategic Planning meeting is scheduled for Wednesday, July 6th at 12:30 pm at the Conservation Building. Board consensus was to work with Sheila Craig as the facilitator of the meeting at a cost of \$100.00.

Rasmussen gave each board member a list of objectives for the meeting to be ranked and submitted to Rasmussen for compilation by June 27th.

Rasmussen "heard through the grapevine" that there are several staffing changes within NRCS which could possibly affect the EQIP workload here.

c. Forestry Committee meeting report
This was discussed previously.

d. Ag Water Quality Certification Program (AWQCP) grant report
Rasmussen reported the AWQCP grant ended on May 31st. Six thousand dollars was received to promote the program. Ten applications were to be obtained, but only four applications were received. The program was promoted by staff attendance at implement dealer's open houses, in the SWCD newspaper insert, Facebook and the website, radio ads, and newspaper ads.

e. County Fair Booth
Rasmussen reported that a poster/design contest will be advertised with the theme of the 75th anniversary of the District next year. A water table may also be obtained for display and plexi-glass cubes that show good conservation practices may also be on display. The radio slot of 4:30 – 5:00 p.m. will be on Thursday, July 21st.

f. Tillage Survey update
Rasmussen reported that due to poor satellite imagery, the tillage survey won't be done this year.

4. NRCS

Bronson was not present.

5. County

No representative from the County was present.

Rasmussen reported the revised shoreland ordinance has been changed to coordinate with the State Buffer law. The Planning and Zoning Committee has approved it and it is expected to be approved by the County also.

V. OLD BUSINESS

1. Consider Amendment #3 to the SE SWCD Tech Support JPB Sub Agreement for the N BMP Outreach Grant changing the expiration date to December 31, 2016 and increasing the grant amount to \$152,662.02

Motioned by Hazel seconded by Gossman to approve Amendment #3 to the SE SWCD Tech Support JPB Sub Agreement for the N BMP Outreach Grant changing the expiration date to December 31, 2016 and increasing the grant amount to \$152,662.02.
Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

2. Consider transfer of \$910.32 from BWSR FY13 Community Partners account to Non-grant Personnel account for Grant Admin

Motioned by Leutink seconded by Hazel to approve the transfer of \$910.32 from the BWSR FY13 Community Partners account to Non-grant Personnel account for Grant Admin and close the account. Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

3. Consider cancellation of DNR Healthy Forests for Healthy Water Contract 2015-3-R, Brian Dahl, in the amount of \$1,080.00 due to contract expiration

Motioned by Leutink seconded by Hazel to approve the cancellation of DNR Healthy Forests for Healthy Water Contract 2015-3-R, Brian Dahl, in the amount of \$1,080.00 due to the contract expiring. Affirmative: Leutink, Gossman, Hazel, Willford. Opposed: none. Motion carried.

4. Consider cancellation of District Conservation Practice Assistance Contract WB14-09 Melissa King, Farmstead Windbreak, in the amount of \$192.00

Motioned by Gossman seconded by Hazel to approve the cancellation of District Conservation Practice Assistance Contract WB14-09 Melissa King, Farmstead Windbreak, in the amount of \$192.00. Affirmative: Leutink, Hazel, Gossman, Willford. Opposed: none. Motion carried.

5. Consider Resolution 16-1, Watershed Block Grants for Implementation of One Watershed, One Plan

Motioned by Leutink seconded by Gossman to approve Resolution 16-1, Watershed Block Grants for Implementation of One Watershed, One Plan, as presented. Affirmative: Leutink, Hazel, Gossman, Willford. Opposed: none. Motion carried.

6. Consider Resolution 16-2, Practice Standard for Restoring Water and Sediment Storage Capacity in Existing Structures

Motioned by Hazel seconded by Gossman to approve Resolution 16-2, Practice Standard for Restoring Water and Sediment Storage Capacity in Existing Structures, as revised. Affirmative: Leutink, Hazel, Gossman, Willford. Opposed: none. Motion carried.

7. Consider selection of 2016 Outstanding Conservationist

The names submitted by the staff were reviewed by the board.

Motioned by Leutink seconded by Gossman to select Jeff & Norman Eickhoff as the 2016 Outstanding Conservationists. Affirmative: Leutink, Hazel, Gossman, Willford. Opposed: none. Motion carried.

8. Review 2016 Budget and Expenditures to May 31, 2016

Rasmussen reviewed the 2016 budget and expenditures through May 31, 2016 with the board.

VI. NEW BUSINESS

1. Consider Field to Stream Partnership Phase II implementation Grant Conservation Practice Assistance Contract CC16-09 Lynn Scheevel, Grassed Waterway, in the amount of \$2,790.00

Motioned by Hazel seconded by Leutink to approve the Field to Stream Partnership Phase II Implementation Grant Conservation Practice Assistance Contract CC16-09 Lynn Scheevel, Grassed Waterway, in the amount of \$2,790.00. Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

2. Consider sponsorship of the following Fillmore County 4-H awards:

Champion Exploring the Environment	\$20.00
Reserve Champion Exploring the Environment	\$20.00
Champion Fishing Sports	\$20.00
Reserve Champion Fishing Sports	\$20.00
Champion Forest Resources	\$20.00
Reserve Champion Forest Resources	\$20.00
Champion Wildlife/Biology	\$20.00
Reserve Champion Wildlife/Biology	\$20.00

Motioned by Hazel seconded by Leutink to approve the sponsorship of the following Fillmore County 4-H awards:

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Champion Fishing Sports	\$20.00
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Reserve Champion Forest Resources	\$20.00
Champion Wildlife/Biology	\$20.00
Reserve Champion Wildlife/Biology	\$20.00

Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

3. Consider updating plat books

Rasmussen reported our current plat books are almost two years old. Serfling had prepared a spreadsheet of sales and costs for the current plat book that was reviewed by the board. Rasmussen was directed by the board to get quotes and bring to a future meeting.

4. Consider Fillmore SWCD 2016 Cover Crop Incentive Program Policy

The Cover Crop Incentive Program policy was reviewed by the Cost Share Committee.

Motioned by Leutink seconded by Hazel to approve the Fillmore SWCD 2016 Cover Crop Incentive Program Policy as presented. Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

5. Consider DNR Groundwater Level Monitoring Contract for July 1, 2016 to June 30, 2017 in the amount of ~~\$480.00~~ \$240.00

Two wells are monitored eight times per year at \$30.00 per time for a total of \$240.00. An error was made when calculating the contract amount.

Motioned by Leutink seconded by Gossman to approve the DNR Groundwater Level Monitoring Contract for July 1, 2016 to June 30, 2017 in the amount of \$240.00. Affirmative: Leutink, Gossman, Hazel, Willford. Opposed: none. Motion carried.

6. Consider approval for Chair to sign contract with Anez Consulting, Technical Service Provider for Nutrient Management Plan for Josh Dahl EQIP application

Rasmussen reported this is a FSP feedlot project in Houston County. Pete Fryer is working on the plan which he can do all but the Nutrient Management portion. It was felt that an experienced TSP (Technical Service Provider) was needed rather than having Boyum prepare the plan. The costs are unknown currently. Once the cost estimate and agreement have been determined, the chair can sign the contract as long as it meets everyone's approval.

Motioned by Hazel seconded by Gossman to grant approval for the Chair to sign the contract with Anez Consulting, the Technical Service Provider for a Nutrient Management Plan for Josh Dahl's EQIP application but it will be brought back for reconsideration at the July 6th Strategic Planning Meeting. Affirmative: Leutink, Hazel, Gossman, Willford. Opposed: none. Motion carried.

VII. ACCOUNTS PAYABLE

Motioned by Leutink seconded by Gossman to approve the June 2016 payables. Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Serfling asked for a volunteer for the statement opening and check review on Friday, July 1st. Leutink volunteered.

VIII. ADJOURNMENT

Motioned by Gossman seconded by Leutink to adjourn the meeting. Affirmative: Leutink, Willford, Hazel, Gossman. Opposed: none. Motion carried.

The meeting was adjourned at 6:14 p.m.

Respectfully Submitted,

Leonard Leutink, Jr.