

DISTRICT REGULAR BOARD MEETING

Thursday, May 16, 2019

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Minutes

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Bob Pickett, Kathy Tesmer, Travis Willford

MEMBERS ABSENT: None.

OTHERS PRESENT: Laura Christensen, Donna Rasmussen, Jeanette Serfling, Anne Koliha

Gossman called the meeting to order at 4:39 p.m. A quorum is present.

I. AGENDA

Motioned by Tesmer seconded by Pickett to approve the agenda. Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman. Opposed: none. Motion carried.

II. TREASURER’S REPORT

Motioned by Pickett seconded by Tesmer to approve the April, 2019 Treasurer’s Report, subject to audit. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

III. CONSENT AGENDA

Motioned by Tesmer seconded by Pickett to approve the following consent agenda items:

- 1. Secretary’s Report – April 11, 2019 Regular Board Meeting Minutes
- 2. Secretary’s Report – April 15, 2019 Special Meeting Minutes

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

IV. REPORTS

- 1. Supervisor’s activity reports
 - a. Local Work Group Meeting report

Hazel reported the Local Work Group Meeting had a different format this year. The group had five land uses and 31 resource concerns that they ranked.

Willford was not present at this time.

Hazel reported attending the Local Work Group meeting on April 22nd and Rasmussen's retirement open House.

Gossman reported reviewing and ranking the applications for the Administrative Assistant position.

Pickett had nothing to report.

Tesmer reported reviewing and ranking the applications for the Administrative Assistant position.

2. Staff reports

A written report was included in the board packets.

a. Tree Program Summary

Serfling provided a summary of the income, expenses and number of trees sold this year in comparison to past years. She also reported on the presentations at Fillmore Central, St. John's, Chatfield, Kingsland, Lanesboro, Rushford-Peterson and Mabel-Canton schools where a seedling was given to each fifth grade student and trees planted at three of the schools. A packet of thank-you notes was received from the Chatfield 5th graders and shared with the board.

Willford entered the meeting at 4:45 p.m.

3. Administrator's report

a. Root River Japanese hops treatment project

A meeting with MDA staff and the contractor was held to coordinate how to effectively coordinate the treatment project. They have had issues getting their boats in the water so they'll start in the Rushford-Peterson area and work their way back. DNR will provide the chemical. Treatment by the Conservation Corp last year seemed to work well. The contractor will treat poison hemlock, too, if found.

b. Reno/Upper Iowa WRAPS meeting report

The monitoring is getting done in the Reno/Upper Iowa watershed. The impairments in Fillmore County are due to E-coli. New impairments are identified after the completion of the 1W1P and will be incorporated into the five year plan update and then implemented into the WRAPS.

4. NRCS

No one was present from NRCS, nor was a written report provided.

5. County

Commissioner Bakke was not in attendance.

V. OLD BUSINESS

1. Consider bids for tree removal near Conservation Building

Three bids to have trees removed near the Conservation Building were reviewed.

Motioned by Hazel seconded by Pickett to award the bid to Weinhold Family Tree Service LLC in the amount of \$600.00 to remove the marked trees. The Sentence to Service crew will do the clean-up. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

2. Consider approval for Personnel Committee to make hiring decision for Administrative Assistant position

Gossman reported 20 applications were ranked and five applicants will be interviewed on Wednesday, May 22nd.

Motioned by Pickett seconded by Hazel to give approval for the Personnel Committee to make the hiring decision for the Administrative Assistant position. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

3. Consider approval of Corporate Authorization Resolution with new Administrator's signature

The Corporate Authorization Resolution was signed by the board and includes the New Administrator's signature.

Motioned by Willford seconded by Tesmer to approve the revised Corporate Authorization Resolution with the new Administrator's signature. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

4. Consider Payment of District Windbreak Cost Share Contracts as listed:

WB14-17	Scott Wilson	Farmstead Windbreak	\$1,000.00
WB19-01	Brent Hjelmeland	Farmstead Windbreak	\$1,000.00
WB19-02	Jack Hedin	Farmstead Windbreak	\$209.00
WB14-20	Tim Kiehne	Farmstead Windbreak	\$136.00

Motioned by Willford seconded by Hazel to approve payment of the District Windbreak Cost Share Contracts as listed:

WB14-17	Scott Wilson	Farmstead Windbreak	\$1,000.00
WB19-01	Brent Hjelmeland	Farmstead Windbreak	\$1,000.00
WB19-02	Jack Hedin	Farmstead Windbreak	\$209.00
WB14-20	Tim Kiehne	Farmstead Windbreak	\$136.00

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

5. Review Classification and Compensation information from Springsted

An example of the market survey has been received from Springsted. The survey will be sent out by them on Monday, May 20th and is due back to them in two weeks. The Compensation information will be then be compiled. Results may not be ready for the June meeting.

6. Discuss rate to pay for cleaning the Conservation Building

The wage for cleaning the Conservation Building is currently at \$15.00 per hour. The employee asked to be paid \$20.00 per hour. Discussion followed to determine the number of hours and wage per hour.

Motioned by Hazel seconded by Willford to pay \$17.50 per hour for one hour per week with a maximum of four hours per month for cleaning the Conservation Building. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

VI. NEW BUSINESS

1. Consider Financial Report for FY16 Field to Stream Targeted Watershed Grant

Motioned by Tesmer seconded by Pickett to approve the Financial Report for FY16 for the Field to Stream Targeted Watershed Grant, as presented. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

2. Consider Financial Report for FY16 Field to Stream Phase II Implementation Grant

Motioned by Willford seconded by Hazel to approve the Financial Report for FY16 for the Field to Stream Phase II Implementation Grant, as presented. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

3. Consider Financial Report for FY17 Local Capacity Services Grant

Motioned by Hazel seconded by Pickett to approve the Financial Report for the FY17 Local Capacity Services Grant, as presented. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

4. Consider FY2019 BWSR Grant Agreement "Drinking Water Protection in SE MN" in the amount of \$269,356.00

The grant was awarded to the SE Water Resources Board. It will continue funding for the Nitrogen BMP plot work.

Motioned by Willford seconded by Pickett to approve the FY2019 BWSR Grant Agreement "Drinking Water Protection in SE MN" in the amount of \$269,356.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

5. Consider Root River FSP Conservation Practice Assistance Contract FSP CC19-01, Terrance Pfaff, Feedlot Runoff Control, in the amount of \$12,600.00

Motioned by Tesmer seconded by Pickett to approve the Root River FSP Conservation Practice Assistance Contract FSP CC19-01 Terrance Pfaff, Feedlot Runoff Control, in the amount of \$12,600.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

6. Consider Root River FSP Conservation Practice Assistance Contract FSP BC 19-03, Perry Omodt, Feedlot Roof Structure, in the amount of \$100,000.00

Motioned by Pickett seconded by Hazel to approve the Root River FSP Conservation Practice Assistance Contract FSP BC19-03, Perry Omodt, Feedlot Roof Structure, in the amount of \$100,000.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

7. Consider Root River FSP Conservation Practice Assistance Contract FSP CC19-04 Dave Mensink, Filter Strip Buffer, in the amount of \$1,575.00

Motioned by Hazel seconded by Pickett to approve the Root River FSP Conservation Practice Assistance Contract FSP CC19-04 Dave Mensink, Filter Strip Buffer, in the amount of \$1,575.00. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

8. Consider Resolution 19-01 Crop Insurance Incentive for Cover Crops

Motioned by Willford seconded by Pickett to approve Resolution 19-01 Crop Insurance Incentive for Cover Crops adding a phrase such as "explore options for funding". Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

9. Consider Resolution 19-02 No Fall Tillage of Soybean Ground Education

Motioned by Hazel seconded by Tesmer to approve Resolution 19-02 No Fall Tillage of Soybean Ground Education, as presented. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

10. Consider Resolution 19-03 N-Inhibitors Effect on Soil Health

Motioned by Hazel seconded by Willford to approve Resolution 19-03 N-Inhibitors Effect on Soil Health, as presented. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

11. Consider FY2019 SE MN Well Sealing Program Sub-Agreement with Wabasha SWCD in the amount of \$5,000.00

Motioned by Willford seconded by Pickett to approve the FY2019 SE MN Well Sealing Program Sub-Agreement with the Wabasha SWCD in the amount of \$5,000.00.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

VII. ACCOUNTS PAYABLE

Motioned by Tesmer seconded by Willford to approve the May, 2019 payables.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Serfling asked for a volunteer for the statement opening and check review on Monday, June 3. Tesmer volunteered.

Motioned by Willford seconded by Tesmer to change the date for the June meeting from June 13th to June 14th and change the time from 4:30 p.m. to 8:30 a.m. at the Conservation Building. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

VIII. ADJOURNMENT

Motioned by Pickett seconded by Willford to adjourn the meeting. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

The meeting was adjourned at 6:33p.m.

Respectfully Submitted,

Bob Pickett