

DISTRICT REGULAR BOARD MEETING

Thursday, November 15, 2012

4:30 P.M.

USDA Service Center

SWCD Office

Preston, MN 55965

Minutes

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Leonard Leutink, Pam Mensink, Travis Willford

MEMBERS ABSENT: None.

OTHERS PRESENT: Donna Rasmussen, Jeanette Serfling, Anne Koliha, Rick Grooters, Robert Joachim (NRCS)

Leutink called the meeting to order at 4:31 p.m. A quorum is present.

I. AGENDA

Motioned by Hazel seconded by Gossman to approve the agenda. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

II. TREASURER'S REPORT

Motioned by Mensink seconded by Willford to approve the October 2012 Treasurer's report, subject to audit. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

III. CONSENT AGENDA

Motioned by Gossman seconded by Hazel to approve the following consent agenda items:

1. Secretary's Report – October 11, 2012 Regular Board Meeting Minutes
2. Payment of State Cost Share Contract FY11-12 John Hanson, Grassed Waterway, in the amount of \$956.25

Affirmative: Gossman, Hazel, Mensink, Leutink. Opposed: none. Abstained: Willford. Motion carried.

IV. REPORTS

1. Supervisor's activity report

Willford reported doing the statement opening/check review and attending a personnel committee meeting.

Hazel reported he will be hosting and speaking at a cover crop field walk at his farm on Saturday, November 17th.

Mensink had nothing to report.

Leutink had nothing to report.

Gossman reported attending a water plan meeting.

2. Staff reports

A written report was included in the board packets.

Koliha reported she had completed the county feedlot program requirements for the year for feedlot site inspections – 57 compliance checks and 6 construction checks.

3. Administrator's report

a. TNC funding for hayable buffers

TNC has funding in the lower Root River watershed in Houston and Fillmore Counties for hayable buffers. Guidelines would be established by the board, staff and Rich Biskey, TNC. Hazel volunteered to meet with staff to determine criteria.

b. EPA modeling project for the Root River watershed

EPA has provided funding to the Root River watershed for studies relating to nitrogen/split fertilizer applications and reduced fertilizer application.

c. Septic system inspection certification update

Rasmussen has registered for the second class to update her septic system inspection certification. The County has indicated they would be willing to pay for her recertification fees.

d. Root River interpretive sites selected

Three sites for the Comprehensive Strategy interpretive areas have been chosen. They are Stewartville, the Preston Trailhead, and the canoe landing in Hokah.

e. Sand mining ordinance update

The sand mining ordinance is going before the Planning Commission tonight. The number of active mines at one time has been changed to a maximum of eight. Also, the ordinance will include a Technical Evaluation Panel (TEP) of which the SWCD will be a member. The SWCD will visit the sites looking at the hydrology, mine plan, and the reclamation plan.

4. NRCS

Joachim reported staff has been busy with field work. Three weeks of good weather is needed to complete current projects.

Joachim is working on end of the year contract management. An EQIP signup is scheduled for mid to late January. NRCS is contracting to hire an Administrative Assistant to work four days a week between Preston, Caledonia, and Austin.

5. County

No County representative was present.

V. OLD BUSINESS

1. Consider amendment to Feedlot Water Quality Management Cost Share Contract FWQMG FY11-3 Mark Fishbaugher extending the completion date to December 31, 2013

Motioned by Gossman seconded by Hazel to approve the amendment to Feedlot Water Quality Management Cost Share Contract FWQMG FY11-3 Mark Fishbaugher extending the completion date to December 31, 2013. Affirmative: Gossman, Hazel, Willford, Leutink. Opposed: none. Abstained: Mensink. Motion carried.

2. Consider amendment to Feedlot Water Quality Management Cost Share Contract FWQMG FY11-1 Bruce Wingert increasing the cost share amount from \$60,000.00 to \$64,318.00

Motioned by Willford seconded by Hazel to approve the amendment to Feedlot Water Quality Management Cost Share Contract FWQMG FY11-1 Bruce Wingert increasing the cost share amount from \$60,000.00 to \$64,318.00. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

3. Consider amendment to Clean Water Fund Grant Cost Share Contracts listed below extending the completion date to December 31, 2013:

CWF FY12-1	Brit Schriever
CWF FY12-2	Vernon Ristau

Motioned by Willford seconded by Mensink to approve the amendments to the Clean Water Fund Grant Cost Share Contracts listed below extending the completion date to December 31, 2013:

CWF FY12-1	Brit Schriever
CWF FY12-2	Vernon Ristau

Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

4. Review 2013 Budget

Rasmussen pointed out the significant changes to the 2013 draft budget since it was last reviewed. The Board reviewed the actual income and expenses and discussed where the surplus could be utilized. Board consensus was to increase the vehicle replacement fund with the majority of the surplus.

5. Consider Addendum to U of M Agreement FY11175 Civic Engagement Consultation and Leadership Education UConnect

Motioned by Gossman seconded by Willford to approve the Addendum to the U of M Agreement FY 11175 Civic Engagement Consultation and Leadership Education UConnect extending the grant to June 30, 2013. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

6. Discuss reordering additional plat books

Motioned by Hazel seconded by Gossman to order an additional 100 plat books at the quoted price of \$9.91 per book plus shipping. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

7. Consider payment of Feedlot Water Quality Management Cost Share Contract FWQMG FY11-1 Bruce Wingert, Manure Storage, in the amount of \$64,318.00

Motioned by Gossman seconded by Willford to approve payment of Feedlot Water Quality Management Cost Share Contract FWQMG FY11-1 Bruce Wingert, Manure Storage, in the amount of \$64,318.00. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

8. Consider amendment to State Cost Share Contract FY11-16 Rick Ruberg extending the completion date to December 1, 2013

Motioned by Willford seconded by Gossman to approve the amendment to State Cost Contract FY11-16 Rick Ruberg extending the completion date to December 1, 2013. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

9. Consider authorizing Administrator to sign amended contract with Zach Reusch for completing the Root River Landscape Plan

Motioned by Hazel seconded by Mensink to grant approval to the Administrator to sign the amended contract with Zach Reusch for completing the Root River Landscape Plan extending the contract to December 31, 2012. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

VI. NEW BUSINESS

1. Consider approval to pay NACD dues for 2013

Motioned by Gossman seconded by Mensink to approve the payment of the NACD dues for 2013 in the amount of \$500.00. Affirmative: Hazel, Mensink, Willford, Gossman, Leutink. Opposed: none. Motion carried.

2. Consider approval to pay 2013 MACDE memberships

Motioned by Gossman seconded by Mensink to approve the payment of the 2013 MACDE memberships for 10 employees in the amount of \$20.00 each for a total of \$200.00. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

3. Discuss annual recognition luncheon

The board discussed where and time of day to have the annual recognition luncheon. It was suggested to have it in Lanesboro where it would be more convenient for the Outstanding Conservationists to attend. Rasmussen will check on possibly having an evening dinner with the Board Meeting either before or after the meal. An alternate option would be to have a noon luncheon at the Branding Iron as in the past.

4. Discuss annual planning meeting

The annual planning meeting is not required by BWSR as the BBR replaces this requirement. Discussion followed regarding possibly having a meeting with the commissioners with one-on-one communications on relevant topics between the SWCD and the County board.

Board members agreed it was still a good exercise to have staff review the goals and objectives as well as the board.

5. Consider approval of Conservation Corps of Minnesota applications

Motioned by Willford seconded by Mensink to approve the Conservation Corps of Minnesota applications. Affirmative: Hazel, Mensink, Willford, Gossman, Leutink. Opposed: none. Motion carried.

6. Consider payment of Feedlot V Cost Share Contract F3G-09 Bruce Wingert, Manure Storage, in the amount of \$15,000.00

Motioned by Mensink seconded by Hazel to approve payment of Feedlot V Cost Share Contract F3G-09 Bruce Wingert, Manure Storage, in the amount of \$15,000.00. Affirmative: Hazel, Mensink, Willford, Gossman, Leutink. Opposed: none. Motion carried.

7. Consider approval for Nutrient Management Specialist to attend and pay registration and other expenses for the Integrated Crop Management Conference in Ames, IA November 28-29

Motioned by Willford seconded by Hazel to grant approval for the Nutrient Management Specialist to attend the Integrated Crop Management Conference in Ames, IA November 28-29 and pay registration and expenses. Affirmative: Hazel, Mensink, Willford, Gossman, Leutink. Opposed: none. Motion carried.

8. Discuss purchase of CCE compliant laptop computer for use by Grazing Specialist and Conservation Technician for federal programs.

Rasmussen reported there would be no NRCS technical support for the federal programs if a CCE compliant computer was purchased.

Motioned by Hazel seconded by Willford to table the discussion regarding the purchase of a CCE compliant laptop computer for use by the Grazing Specialist and Conservation Technician until a later date. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

Grooters left the meeting at 5:54 p.m.

9. _____ Consider approval for Chair to sign agreement for MPCA Watershed Pollutant Load Monitoring Network Grant

Motioned by Hazel seconded by Willford to give approval to the Chair to sign the agreement for the MPCA Watershed Pollutant Load Monitoring Network Grant. Affirmative: Gossman, Hazel, Mensink, Willford, Leutink. Opposed: none. Motion carried.

10. _____ Consider authorization for Administrator to submit application for U of M student worker to assist with Center for Changing Landscapes project

Rasmussen explained the duties or projects of the student worker.

Motioned by Willford seconded by Hazel to authorize the Administrator to submit an application for a U of M student worker to assist with Center for Changing Landscapes project. Affirmative: Gossman, Hazel, Willford, Mensink, Leutink. Opposed: none. Motion carried.

VII. ACCOUNTS PAYABLE

Motioned by Mensink seconded by Gossman to approve the November 2012 payables. Affirmative: Mensink, Gossman, Leutink. Opposed: none. Abstained: Willford, Hazel. Motion carried.

Serfling asked for a volunteer for the statement opening and check review on Monday, December 3rd. Mensink volunteered.

VIII. ADJOURNMENT

Motioned by Hazel seconded by Willford to adjourn the meeting. Affirmative: Hazel, Mensink, Willford, Gossman, Leutink. Opposed: none. Motion carried.

The meeting was adjourned at 6:04 p.m.

Respectfully Submitted,

Brian Hazel