

**DISTRICT REGULAR BOARD MEETING**

Thursday, October 16, 2014

4:30 P.M.

USDA Service Center

SWCD Office

Preston, MN 55965

***Minutes***

MEMBERS PRESENT: Tim Gossman, Leonard Leutink, Pam Mensink, Travis Willford, Brian Hazel

MEMBERS ABSENT: None.

OTHERS PRESENT: Donna Rasmussen, Jeanette Serfling, Jessica Bronson (NRCS), Tom Kaase (County Commissioner)

Hazel called the meeting to order at 4:37 p.m. A quorum is present.

**I. AGENDA**

Motioned by Gossman seconded by Willford to approve the agenda. Affirmative: Gossman, Mensink, Leutink, Willford. Hazel. Opposed: none. Motion carried.

**II. TREASURER'S REPORT**

Motioned by Leutink seconded by Gossman to approve the September 2014 Treasurer's report, subject to audit. Affirmative: Gossman, Mensink, Leutink, Willford, Hazel. Opposed: none. Motion carried.

**III. CONSENT AGENDA**

Motioned by Leutink seconded by Willford to approve the following consent agenda items:

1. Secretary's Report – September 11, 2014 Regular Board Meeting Minutes
2. Secretary's Report – October 6, 2014 Special Board Meeting Minutes
3. Approve July – September, 2014 supervisors vouchers

Affirmative: Gossman, Mensink, Leutink, Willford, Hazel. Opposed: none. Motion carried.

**IV. REPORTS**

1. Supervisor's activity report

Willford reported helping with the 6<sup>th</sup> Grade Conservation Day and attending the special insurance meeting.

Hazel reported the BWSR Senior Management Team stopped at his farm and looked at cover crop and forage plots on September 17<sup>th</sup>. He also attended the special insurance meeting.

Mensink reported doing the statement opening and check review and attending the special insurance meeting.

Leutink reported attending the special insurance meeting.

Gossman reported attending the second Beginning Farmer meeting in Austin, Texas. He also attended the special insurance meeting.

## 2. Staff reports

A written report was included in the board packets.

### a. 6<sup>th</sup> Grade Tour Report

A report from Grooters was included in the board packets.

## 3. Administrator's report

### a. BWSR Senior Management Team tour report

Rasmussen reported the BWSR Senior Management Team had been in Preston for a two day meeting and took a tour of various project sites in Mower and Fillmore County.

### b. Area meeting report

Rasmussen attended the Area 7 meeting at a historical church near Nerstrand and reported on the various topics that were covered.

### c. Root River One Watershed, One Plan update

The final draft of the MOA is being circulated to county attorneys for review after which SWCD and County boards will be signing it. A consultant will need to be chosen so that work can begin in January. A kick off meeting will be held early in 2015.

### d. Healthy Forests for Healthy Water program update

Rasmussen reported all the hours were used by the subcontractors. The final report on the Isinours project has not been received yet. The two interns completed several projects including signing of state forest land and signs along the Lost Creek Hiking trail.

### e. MDA Joint Powers Agreements

Rasmussen reported on two MDA Joint powers agreements. The first in the amount of \$300,000.00 will pay for half of the nutrient management position and farm demo plots. The second in the amount of \$70,000.00 will be used for farm walk-overs in conjunction with the Field to Stream Project.

## 4. NRCS

Bronson gave an overview on the 2014 Farm Bill noting the amount of funding and the number of contracts for each program.

A new Soil Tech, Deborah Shay, has been hired and will start on November 2<sup>nd</sup>.

5. \_\_\_\_\_ County

Kaase reported the County has been discussing insurance and the budget. They have been looking at different options for next year which includes employees being able to purchase long term disability insurance.

The Greenleafton project is moving forward and may have already been started.

**V. OLD BUSINESS**

1. \_\_\_\_\_ Review resolutions.

Ballots were collected from the board and will be compiled and submitted to MASWCD.

2. \_\_\_\_\_ Consider amendment to State Cost Share Contract FY13-14 Donna Cooper, Grassed Waterway, extending the completion date to May 30, 2015 due to construction delays

Motioned by Leutink seconded by Mensink to approve the amendment to State Cost Share Contract FY13-14 Donna Cooper, Grassed Waterway, extending the completion date to May 30, 2015 due to construction delays. Affirmative: Gossman, Leutink, Mensink, Willford, Hazel. Opposed: none. Motion carried.

3. \_\_\_\_\_ Consider policy for Board member participation in a webinar

The draft policy was reviewed and discussed by the board.

Motioned by Gossman seconded by Mensink to adopt the updated webinar policy as presented.

Motion amended by Willford seconded by Gossman to add "and revisit the policy in a year". Affirmative: Gossman, Mensink, Leutink, Willford, Hazel. Opposed: none. Motion carried.

Motioned by Gossman seconded by Mensink to adopt the updated webinar policy and revisit it in a year. Affirmative: Gossman, Leutink, Mensink, Willford, Hazel. Opposed: none. Motion carried.

Kaase and Bronson left the meeting at 6:07 p.m.

4. \_\_\_\_\_ Consider health insurance policy for 2015

Rasmussen said staff wants to know what option(s) the board will offer so that they can make a decision.

The scenarios presented by Rasmussen were reviewed. Board consensus was to support the scenario which would require both single and family to pay 20% of the premium with the District paying 80%. Contributions from the District to employee HSA accounts would be \$1,000.00 for single and \$2,000.00 for family.

Those employees who choose an HSA plan are encouraged to also make contributions themselves.

Motioned by Mensink seconded by Leutink to stay with the two tier rates based on Scenario 3 which has single and family paying for 20% of the premium, and increase the HSA contributions by the district to \$1,250.00 for a single policy and \$2,500.00 for a family policy. Affirmative: Gossman, Leutink, Mensink, Willford, Hazel. Opposed: none. Motion carried.

5. Discuss plat book distribution

Rasmussen asked the board for guidance on how the plat books should be distributed to staff and county offices.

Motioned by Gossman seconded by Mensink to give SWCD staff each one plat book, two plat books to NRCS, SWCD board members one plat book each, County Commissioners one plat book each and the Sheriff's dispatch one plat book all at no cost. Other County Departments will be allowed to purchase one per office at our cost of \$20.00 each. Additional books will cost \$30.00 each. Affirmative: Gossman, Leutink, Mensink, Willford, Hazel. Opposed: none. Motion carried.

6. Consider payment of State Cost Share Contract FY14-06 Steve McCallson, Water and Sediment Basin, in the amount of \$5,000.00

Motioned by Gossman seconded by Mensink to approve the payment of State Cost Share Contract FY14-06 Steve McCallson, Water and Sediment Basin, in the amount of \$5,000.00. Affirmative: Gossman, Leutink, Mensink, Willford. Opposed: none. Abstained: Hazel. Motion carried.

**VI. NEW BUSINESS**

1. Authorize attendance to MASWCD Annual Convention December 7-9, 2014

Motioned by Leutink seconded by Gossman to authorize attendance for as many staff and supervisors as want to attend. Affirmative: Mensink, Leutink, Gossman, Willford, Hazel. Opposed: none. Motion carried.

2. Consider NACD dues to be paid in 2015

Motioned by Leutink seconded by Gossman to approve payment of the 2015 dues to NACD in the amount of \$500.00. Affirmative: Mensink, Leutink, Gossman, Willford, Hazel. Opposed: none. Motion carried.

3. Consider payment of 319 Feedlot Grant Cost Share Assistance Contract F5G-14, Dave Tweten, Feedlot Runoff Control, in the amount of \$15,000.00

Motioned by Willford seconded by Gossman to approve the payment of 319 Feedlot Grant Cost Share Assistance Contract F5G-14, Dave Tweten, Feedlot Runoff Control, in the amount of \$15,000.00. Affirmative: Leutink, Mensink, Gossman, Willford, Hazel. Opposed: none. Motion carried.

4. Consider \$50.00 donation to MHS Forestville State Park for use of park for 6th Grade Tour

Motioned by Willford seconded by Gossman to approve a \$50.00 donation to MHS Forestville State Park for use of the park for the 6th Grade Tour. Affirmative: Gossman, Mensink, Leutink, Willford, Hazel. Opposed: none. Motion carried.

5. Consider sponsorship of MN GLCA 2014 video conference on December 12, 2014

Motioned by Gossman seconded by Mensink to approve sponsorship of MN GLCA video conference on December 12, 2014 in the amount of \$500.00. Affirmative: Gossman, Leutink, Mensink, Willford, Hazel. Opposed: none. Motion carried.

**VII. ACCOUNTS PAYABLE**

Motioned by Leutink seconded by Willford to approve the October 2014 payables. Affirmative: Mensink, Leutink, Gossman, Willford, Hazel. Opposed: none. Motion carried.

Serfling asked for a volunteer for the statement opening and check review on Monday, November 3. Willford volunteered.

**VIII. ADJOURNMENT**

Motioned by Mensink seconded by Willford to adjourn the meeting. Affirmative: Mensink, Leutink, Gossman, Willford, Hazel. Opposed: none. Motion carried.

The meeting was adjourned at 6:36 p.m.

Respectfully Submitted,

Leonard Leutink, Jr.