

DISTRICT REGULAR BOARD MEETING

Thursday, July 14, 2016

4:30 P.M.

USDA Service Center

SWCD Office

Preston, MN 55965

Minutes

MEMBERS PRESENT: Tim Gossman, Leonard Leutink, Travis Willford

MEMBERS ABSENT: Brian Hazel, Pam Mensink.

OTHERS PRESENT: Donna Rasmussen, Jeanette Serfling, Bob Pickett, Scott Lambert
(Farm & Home Publishers)

Vice chair Willford called the meeting to order at 4:36 p.m. A quorum is present.

I. AGENDA

Motioned by Leutink seconded by Gossman to approve the agenda. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

II. TREASURER'S REPORT

Motioned by Leutink seconded by Gossman to approve the June, 2016 Treasurer's Report, subject to audit. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

Motioned by Gossman seconded by Leutink to approve the April-June, 2016 supervisor's vouchers. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

III. CONSENT AGENDA

Motioned by Leutink seconded by Gossman to approve the following consent agenda items:

1. Secretary's Report – June 16, 2016 Regular Board Meeting Minutes

Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

IV. REPORTS

1. Supervisor's activity reports

Willford reported attending the Strategic Planning meeting.

Hazel was not present.

Leutink reported attending the Strategic Planning Meeting, the Area 7 Resolutions meeting, and coming in for the statement opening and check review.

Gossman reported attending the Strategic Planning Meeting. He also reported the Friends of the Root River were having a float down the Root River on Saturday, July 16th at 2:00 p.m.

Mensink was not present.

2. Staff reports

A written report was included in the board packets.

3. Administrator's report

a. Area 7 Resolutions Meeting report

Rasmussen gave a report on the Area 7 Resolutions meeting.

- Both resolutions submitted by the District were passed with few changes
- MPCA, SWCD - Presentation on One Watershed One Plan
- NRCS – CRP workload is expected to be very heavy
NRCS Engineers can't sign off on projects that don't include federal funding, which is being reconsidered
- BWSR – Legislative update

b. BWSR meeting with John Jaschke

Rasmussen reported she and Grooters attended a meeting with John Jaschke where everyone had the opportunity to ask questions. There was lots of discussion on the buffer initiative and the proposed Block Grant.

c. Root River One Watershed, One Plan update

Rasmussen reported there are links to the One Watershed, One Plan draft plan and appendices on the District website. She encouraged the Board to read the document. Comments are due back by August 14th. Changes will be made according to the comments received. BWSR will approve the plan and then it will come back to the SWCDs.

d. Strategic Planning Meeting report

Rasmussen reported the outcomes of the Strategic Planning Meeting were state cost share and education and outreach.

e. Buffer Initiative: letters and draft policies from BWSR

Rasmussen reported 1553 letters were sent to those who have parcels next to DNR protected waters. The letter provided general information about the buffer law, compliance dates, a link to the DNR map, and what steps staff will be taking over the next few months.

- f. District Managers' meeting report
Rasmussen gave a report on the District Manager's meeting. The JBP is receiving \$115,000.00 in capacity money which could be used to hire an Engineer Technician that could work on feedlot projects in Mower, Dodge and Olmsted County, but requires a 10% local cash match. The JPB is considering raising the dues to meet the cash match requirement. Also discussed was hiring a wetland specialist to help free up local staff. JPB dues could be up to \$2,700.00 per year.

There is a need to have a vehicle for Thomas for soil health. The JBP is considering purchasing the District's new pickup since it was ordered with the larger engine and towing package to pull the trailer with the rain simulator.

BWSR got a federal RCPP grant for feedlots in southeast Minnesota which BWSR will match totaling \$3.2 million. \$1.9 million of that will be used for cost share and technical assistance.

4. NRCS

Bronson was not in attendance, but provided a written report stating her staff was completing CRP renewal field reviews, completing CStP 2017-1 renewals, and processing EQIP payments. The Soil Conservationist position has closed and has received several applications, but no start date has been identified.

5. County

No county representative present.

V. OLD BUSINESS

1. Consider quotes from Farm & Home Publishers and Rockford Map for new plat books

Scott Lambert, Farm and Home Publishers, gave a sales presentation and answered questions regarding their plat book.

Lambert left the meeting at 5:42 p.m.

The proposal from Rockford Map was reviewed. Discussion followed regarding the two proposals.

Motioned by Gossman seconded by Leutink to go with Farm and Home Publishers proposal and place the first minimum order of 50 plat books. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

2. Review 2016 budget and expenditures and 2017 draft proposed budget

Rasmussen reviewed the changes made since the last review. She also incorporated the decisions made at the Strategic Planning Meeting.

3. Consider county allocation request for 2017

Motioned by Gossman seconded by Leutink to keep the county allocation request for 2017 the same as 2016, which was \$215,000.00. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

4. Consider amendment to FY2014 CWF SEDLCP Conservation Planning Grant extending the expiration date to December 31, 2017

Motioned by Leutink seconded by Gossman to approve the amendment to the FY2014 SEDLCP Conservation Planning Grant extending the expiration date to December 31, 2017. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

VI. NEW BUSINESS

1. Consider resignation of Pam Mensink as Board Chair

Motioned by Gossman seconded by Leutink to accept the resignation from Pam Mensink as Board Chair due to her husband's health issues. Vice Chair Willford will serve as Board Chair for the remainder of Mensink's term. Rasmussen will send a letter accepting her resignation and relieving her of her position on the Personnel Committee. Gossman will take her place on the personnel committee until new committee assignments are made. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

2. Consider sub-agreement with SE SWCD Technical Support Joint Powers Board for Southeast MN Cover Crop and Soil Health Initiatives Project in the amount of \$21,019.78

Motioned by Leutink seconded by Gossman to approve the sub-agreement with the SE SWCD Technical Support Joint Powers Board for the Southeast MN Cover Crop and Soil Health Initiatives Project in the amount of \$21,019.78. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

3. Consider FY2016 BWSR Targeted Watershed Demonstration Program Grant Agreement in the amount of \$493,233.00

Motioned by Gossman seconded by Leutink to approve the FY2016 BWSR Targeted Watershed Demonstration Program Grant Agreement in the amount of \$493,233.00. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

4. Consider subcontract with Mower SWCD for FY2016 SWCD Targeted Watershed Demonstration Program Grant

Motioned by Leutink seconded by Gossman to approve the subcontract with Mower SWCD for the FY2016 SWCD Targeted Watershed Demonstration Program Grant. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

5. Consider subcontract with Ron Meiners for FY2016 BWSR Clean Water Fund Grant Field to Stream Partnership Phase II Implementation

Motioned by Gossman seconded by Leutink to approve the subcontract with Ron Meiners for the FY2016 BWSR Clean Water Fund Grant Field to Stream Partnership Phase II Implementation. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

~~6. Consider transfer of \$714.27 from Minnesota Ag Water quality Certification Program account to Non grant Personnel Account for Administration costs to close account~~

7. Consider AgBMP loan request for Chris Schultz – Feedlot Runoff Control-Roof Structure in the amount of \$100,000.00

Motioned by Leutink seconded by Gossman to approve the AgBMP loan request for Chris Schultz – Feedlot Runoff Control-Roof Structure in the amount of \$100,000.00. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

8. Consider approval of final Financial Report for Minnesota Agricultural Water Quality Certification Program

Motioned by Leutink seconded by Gossman to approve the final Financial Report for the Minnesota Agricultural Water Quality Certification Program. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

9. Consider Conservation Practice Assistance Contract FY16-03 Gary Hellickson, Terrace with underground tile outlet, in the amount of \$4,755.00

Motioned by Gossman seconded by Leutink to approve the Conservation Practice Assistance Contract FY16-03 Gary Hellickson, Terrace with underground tile outlet, in the amount of \$4,755.00. Affirmative: Gossman, Leutink, Willford. Opposed: none. Motion carried.

10. Consider Field to Stream Partnership Phase II Implementation Grant Conservation Practice Assistance Contract BC16-03 Steve Oian, Grassed Waterways, in the amount of \$7,020.00

Motioned by Gossman seconded by Leutink to approve the Field to Stream Partnership Phase II Implementation Grant Conservation Practice Assistance Contract BC16-03 Steve Oian, Grassed Waterways, in the amount of \$7,020.00. Affirmative: Gossman, Leutink, Willford. Opposed: none. Motion carried.

11. Consider the following SE Minnesota Cover Crop Soil Health Conservation Practice Assistance Contracts:

F-LCCMR 16-01	Brian Hazel	Cover Crop	46.22 ac.	\$4,540.65
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F-LCCMR 16-02	Travis Willford	Cover Crop	85.43 ac.	\$8,392.64
F-LCCMR 16-03	Simon Farms LLP	Cover Crop	90.07 ac.	\$8,086.48

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Affirmative: Gossman, Leutink. Opposed: none. Abstained: Willford. Motion carried.

12. Consider proposal to SE SWCD Technical JPB for their purchase of 2016 Chevy Silverado pickup for Soil Health Technician

Motioned by Gossman seconded by Leutink to sell the 2016 Chevrolet Silverado Pickup to the SE SWCD Technical JPB for \$31,717.52 noting the actual value of the trade-in was approximately \$3,000.00. Affirmative: Gossman, Leutink. Opposed: Willford. Motion carried.

VII. ACCOUNTS PAYABLE

Motioned by Gossman seconded by Leutink to approve the July 2016 accounts payable. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

Serfling asked for a volunteer for the statement opening and check review on Monday, August 1st. Willford volunteered.

VIII. ADJOURNMENT

Motioned by Leutink seconded by Gossman to adjourn the meeting. Affirmative: Leutink, Willford, Gossman. Opposed: none. Motion carried.

The meeting was adjourned at 7:08 p.m.

Respectfully Submitted,

Leonard Leutink, Jr.