

DISTRICT REGULAR BOARD MEETING

Thursday, November 14, 2019

8:30A.M.

Conservation Building

912 Houston Street

Preston, MN 55965

Minutes

MEMBERS PRESENT: Tim Gossman, Brian Hazel, Bob Pickett, Kathy Tesmer, Travis Willford

MEMBERS ABSENT: None.

OTHERS PRESENT: Laura Christensen, Sue Wiegrefe, Aaren Mathison

Gossman called the meeting to order at 8:35 a.m. A quorum was present.

I. AGENDA

Motioned by Pickett and seconded by Hazel to approve the agenda. Affirmative: Tesmer, Pickett, Willford, Hazel, Gossman. Opposed: none. Motion carried.

II. TREASURER'S REPORT

Motioned by Hazel and seconded by Pickett to approve the October 2019 Treasurer's Report, subject to audit. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

III. CONSENT AGENDA

Motioned by Willford and seconded by Tesmer to approve the following consent agenda items:

- A. Secretary's Report – October 17, 2019 Regular Board Meeting Minutes
- B. Secretary's Report – October 22, 2019 Special Board Meeting Minutes
- C. Approve final payment on Cover Crop Incentive Program LC FY18-01, Joseph McCabe, in the amount of \$510.00 (single species on 17.0A)
- D. Consider first year payment on Cover Crop Incentive Program DW FY19-01, Rodney Thompson, in the amount of \$666.00 (single species on 22.2A)
- E. Consider final payment on Cover Crop Incentive Program LC FY18-02, Chris Schultz, in the amount of \$1,400.00 (2 species on 35A)
- F. Consider payment of Farmstead Windbreak Cost-Share WB-14-19, Todd Kappers, in the amount of \$756.50

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Hazel requested that Windbreak designers consider going beyond minimum requirements and include shrubs and/or arborvitae as one row to benefit pheasants.

IV. REPORTS

A. Supervisor's activity reports

Willford – attended Special Board Meeting November 7th

Hazel – attended Special Board Meeting November 7th

Gossman – took part in statement opening November 1 and attended Special Board Meeting November 7th

Pickett – attended Special Board Meeting November 7th

Tesmer – attended Special Board Meeting November 7th

B. Staff reports

A written report was included in the board packets.

C. Administrator's report

Will be attending a 1W1P planning meeting November 18

D. NRCS no report

E. County no report

V. OLD BUSINESS

A. Consider amendment to Fillmore County Soil and Water Conservation District Personnel Policy 3.8 Emergency Closings

Motioned by Willford and seconded by Pickett to amend the Fillmore SWCD Personnel Policy 3.8 Emergency Closings to read:

Per discretion of the District Administrator, the office may be closed due to advisory of no travel on local roads by the Minnesota Department of Transportation. During these events, employees will be paid their normal hourly wages not to exceed their normal hours worked or 40 hours per week.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

B. Consider attendance at MASWCD Convention December 8-10, 2019

Motioned by Gossman and seconded by Willford to fund registration and lodging for any staff or supervisor interested in attending. (Currently Tesmer, Christensen, and Koliha, but open to others)

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

C. Review 2020 Fillmore SWCD Budget

It was noted there are still a few unknowns such as WPLMN funding. Action to approve 2020 budget is scheduled for December regular meeting.

D. Consider Classification/Compensation study report

Motioned by Tesmer and seconded by Pickett to adopt Option 5 of the Baker Tilly recommendations effective January 1, 2020. 2020 COLA will be addressed during the December meeting.

Affirmative: Pickett, Tesmer, Hazel, Gossman. Opposed: Willford. Motion carried.

VI. NEW BUSINESS

A. Consider approval of MACDE 2020 annual dues

Motioned by Willford and seconded by Tesmer to pay \$200 to MACDE for 2020 annual dues. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

B. Consider 2020 site sponsorship of Midwest Forage Association at Tour de Forage event in the amount of \$165

Motioned by Willford and seconded by Tesmer to sponsor the Midwest Forage Association at Tour de Forage event in the amount of \$165 if someone is willing to represent the Fillmore SWCD, but not if no one is attending.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

C. Consider approval of Well Sealing contract, WS FY19-02, Blaine Gatzke, in the amount of \$1,000.00

Motioned by Hazel and seconded by Pickett to approve Well Sealing contract, WS FY19-02, Blaine Gatzke, in the amount of \$1,000.00.

Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

VII. ACCOUNTS PAYABLE

Motioned by Hazel and seconded by Pickett to approve the November 2019 payables. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

Wiegrefe asked for a volunteer for the statement opening and check review on December 2nd at 8:30 a.m. Willford volunteered.

VIII. ADJOURNMENT

Motioned by Hazel and seconded by Pickett to adjourn the meeting. Affirmative: Pickett, Tesmer, Willford, Hazel, Gossman. Opposed: none. Motion carried.

The meeting was adjourned 9:48 a.m.

Respectfully Submitted,

Bob Pickett