

# **Fillmore Soil & Water Conservation District**

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

## DISTRICT REGULAR BOARD MEETING

Thursday, January 16, 2020

4:30 p.m.

Conservation Building

912 Houston Street

Preston, MN 55965

### *Agenda*

- I. Approval of Agenda
- II. Treasurer's Report
  - A. Approve December 2019 treasurer's report
  - B. Approve October-December 2019 supervisors' vouchers
- III. Consent Agenda
  - A. Secretary's Report – December 12, 2019 Regular Meeting Minutes
- IV. Reports
  - A. Supervisor activity report
  - B. Staff reports
  - C. Administrator's report
    - 1. RR1W1P Policy Committee Meeting
    - 2. BWSR Field to Stream grants
    - 3. Annual Plan
  - D. NRCS report
  - E. County Report
- V. Old Business
  - A. Consider continuing pre-approval of the following monthly bills with associated limits

Minnesota Energy Resources	\$400.00
Verizon Wireless	\$200.00
MiBroadband	\$70.00
Preston Utilities	\$400.00
  - B. *Consider retroactive COLA payment to those that left the District in 2019 in the amount of 2%*
- VI. New Business

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- A. Election of officers
- B. Appointment of committees
- C. Set board meeting dates and times
- D. Set per diem and mileage rates
- E. Selection of district depositories  
*2019 depositories: Security, State Bank, Wykoff; First Southeast Bank, Canton and Harmony; Bank of the West, Mabel; First State Bank, Fountain; Home Federal Savings Bank, Spring Valley; First State Bank Minnesota, Spring Valley; Root River State Bank, Chatfield; Security State Bank, Spring Valley; Merchants Bank, Lanesboro and Rushford; Rushford State Bank, Rushford; and F & M Community Bank, Preston*
- F. Consider bid for 2019 Fillmore SWCD Financial Audit in the amount of \$3,100.00 from Peterson Company
- G. Discuss staffing Engineering Specialist position in year 2020
- H. Consider recommendation for Fillmore Soil & Water Conservation District to staff the Feedlot Officer position
- I. Discuss invitation list for Annual Conservation Recognition Luncheon
- J. Consider amendment to Agreement for Services contract between Fillmore Soil and Water Conservation District and Ron Meiners, increasing total budget to \$111,106.00
- K. *Consider payment of MASWCD annual dues in the amount of \$3,643.77*
- L. *Consider payment of MACDE annual dues in the amount of \$200.00*
- M. *Consider Final Financial Report for 2017 SWCD Local Capacity Services (Fillmore SWCD) grant*
- N. *Consider Final Financial Report for 2017 State Cost-Share Fund (Fillmore SWCD) grant*
- O. *Consider approval of District Cost-Share Contract WB20-02, Scott Wilson, Farmstead Windbreak, in the amount of \$425.00*
- P. *Consider re-order of Fillmore County Plat Book*
- Q. *Consider clarification of Fillmore County Soil & Water Conservation District Personnel Policy Handbook, Section 2.31 Accrual Rates*
- R. *Consider contract between Wabasha County SWCD and Fillmore SWCD for the Minnesota Agricultural Water Quality Certification Program Request for Technical Assistance and Promotion Funds in the amount of \$2,500.00*

### VII. Accounts Payable

- A. Approve November accounts payable
- B. Supervisor volunteer for statement opening and check review

### VIII. Adjournment

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### Upcoming Events and Meetings

Martin Luther King, Jr. Day – Office Closed	January 20, 2020
Hiawatha Valley RC&D Meeting	January 27, 2020
Joint Powers Board Meeting	January 28, 2020
Annual Planning Meeting, 9:00 a.m.	January 29, 2020
Outstanding Conservationist and Volunteer Recognition Lunch, noon	January 29, 2020
Statement Opening and Check Review	February 3, 2020
Driftless Area Symposium	February 4 – 5, 2020
Fillmore SWCD FCJ Newspaper Insert Published	February 10, 2020
MFRC SE Regional Landscape Committee Meeting	February 12, 2020
Conservation Partners Winter Meeting	February 14, 2020
Presidents' Day – Office Closed	February 17, 2020
RR1W1P Policy Committee Meeting	February 24, 2020