

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, September 17, 2020

4:30 p.m.

Conservation Building

912 Houston Street

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 - A. Approve August treasurer's report
- III. Secretary's Report – August 20, 2020 Regular Board Meeting Minutes
- IV. Consent Agenda
 - A. Payment of SE MN Well Sealing Contract WS FY19-06, Nathan Schild, Well Sealing in the amount of \$602.50
 - B. *Payment of Conservation Practice Assistance Contract BC 18-01, Milford Paulson, Grade Stabilization Structure in the amount of \$16,284.61*
 - C. *Payment of Conservation Practice Assistance Contract LC FY18-03, Jarry Kotek, Grassed Waterway in the amount of \$5,785.50*
 - D. *Payment of Conservation Practice Assistance Contract RR1W1P 19-03, Jacob Johnson, Grade Stabilization Structure in the amount of \$3,263.54*
 - E. *Payment of Conservation Practice Assistance Contract CC19-06, Sheila Kruegel Johnson Grassed Waterway in the amount of \$3,330.37*
- V. Reports
 - A. Supervisor activity report
 - B. Staff reports
 - C. Administrator's report
 - D. NRCS report
 - E. County Report
- VI. Old Business
- VII. New Business

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- A. Consider Financial Report for the 2018 SWCD Local Capacity Services grant P18-1827
- B. Consider approval of the State of Minnesota Professional and Technical Services Master Joint Powers Agreement between the State of Minnesota, acting through its Board of Water and Soil Resources and Fillmore County Soil and Water Conservation District for Easement Delivery
- C. Consider approval of SE MN Well Sealing Contract WS FY19-07, Ann Meldahl, Well Sealing in the amount of \$1,000.00
- D. Consider Fillmore SWCD Policy review and revision services Ratwik, Roszak & Maloney, P.A. in the amount of \$2,000.00
- E. *Consider Conservation Practice Assistance Contract RR1W1P 19-10, Chris Yule, Grade Stabilization Structure, in the amount of \$14,666.15*
- F. *Consider Conservation Practice Assistance Contract RR1W1P 20-01, Glenn Hisey, Grade Stabilization Structure, in the amount of \$21,275.28*
- G. *Consider Conservation Practice Assistance Contract RR1W1P 19-11, Benno Sand, Grade Stabilization Structure, in the amount of \$21,154.54*
- H. *Discuss Administrative Assistant position and accounting responsibilities*
- I. *Consider bookkeeping service assistance of Jeanette Serfling at a rate of \$30.00/hour retroactive to September 16, 2020*
- J. *Consider amendment to Conservation Practice Assistance Contract CC 19-05, Rick Mensink, Grade Stabilization Structure increasing cost share total to \$7,646.50*
- K. *Consider Payment of Conservation Practice Assistance Contract CC 19-05, Rick Mensink, Grade Stabilization Structure in the amount of \$7,646.50*
- L. *Consider approval to remove employee #23040 from all SWCD associated bank accounts, effective September 11, 2020*
- M. *Consider approval of District Administrator to be authorized signer on ACH Transmittals*
- N. *Consider adjustment to District self-insurance unemployment insurance account*
- O. *Consider approval of District Administrator to reinvest CD#18118 in the amount of \$64,412.58 at the approved depository with the highest rate*

VIII. Accounts Payable

- A. Approve accounts payable
- B. Supervisor volunteer for statement opening and check review

IX. Adjournment

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Upcoming Events and Meetings

Household Hazardous Waste Event	October 6, 2020
Columbus Day Holiday – Office Closed	October 12, 2020
Fillmore SWCD Regular Board Meeting	October 15, 2020
MCIT Webinar Series	October 21-23, 2020
BWSR Academy – Online	October 27-29, 2020
Veterans Day Holiday – Office Closed	November 11, 2020
SWCD Managers Meeting	November 18-19, 2020