

DISTRICT SPECIAL BOARD MEETING

Thursday, March 2, 2017

8:30 A.M.

USDA Service Center

FSA Conference Room

Preston, MN 55965

Minutes

MEMBERS PRESENT: Brian Hazel, Bob Pickett, Kathy Tesmer, Travis Willford

MEMBERS ABSENT: Tim Gossman

OTHERS PRESENT: Donna Rasmussen, Jeanette Serfling

Willford called the meeting to order at 8:42 a.m. A quorum is present.

I. AGENDA

Motioned by Tesmer seconded by Pickett to approve the agenda. Affirmative: Tesmer, Pickett, Hazel, Willford. Opposed: none. Motion carried.

II. OLD BUSINESS

1. Consider Personnel Committee recommendation to hire Caleb Fischer for the Water Management Coordinator position

Motioned by Tesmer seconded by Pickett to approve the Personnel Committee recommendation to hire Caleb Fischer for the Water Management Coordinator position.

There was extensive discussion regarding education and job duties in regard to level of pay.

Motion amended by Hazel seconded by Pickett to include the beginning starting hourly wage at \$20.92, (Step 8, Grade 1) with a review of job performance after six months. If his performance is satisfactory, then the wage would increase to \$22.42 (Grade 8 Step 2) per hour. Affirmative: Hazel, Pickett, Tesmer, Willford. Opposed: none. Motion carried.

The chair called for a vote on the original motion. Affirmative: Hazel, Pickett, Tesmer, Willford. Opposed: none. Motion carried.

Motioned by Tesmer seconded by Hazel to set the effective date of hire as March 13, 2017. Affirmative: Hazel, Pickett, Tesmer, Willford. Opposed: none. Motion carried.

III. NEW BUSINESS

1. Consider hiring process for Conservation Technician position

Rasmussen asked the board if they should rehire with the same job description or use something similar to the Resource Conservation Technician description. Board consensus was to use the Conservation Technician description and modify it to fit.

Motioned by Tesmer seconded by Hazel to post the Conservation Technician position both internally and externally, pursuant to Fischer accepting the job, with a closing date of March 22, 2017 at 4:30 p.m. If he does not accept the position, then the Water Management Coordinator position would be advertised with the same closing date. Affirmative: Hazel, Willford, Gossman, Pickett, Tesmer. Opposed: none. Motion carried.

IV. ADJOURNMENT

Motioned by Hazel seconded by Tesmer to adjourn the meeting. Affirmative: Hazel, Pickett, Tesmer, Willford. Opposed: none. Motion carried.

The meeting was adjourned at 9:53 a.m.

Respectfully Submitted,

Travis Willford
Chair