

Meeting of the Policy Committee for Root River One Watershed, One Plan
Monday, June 13, 2016, 9:00 AM – 12:00 PM
Room 108, Fillmore County Office Building, 902 Houston Street NW, Preston, MN

In attendance: Glenn Hahn (Dodge SWCD), Jerry Mueller (Winona SWCD), Dana Kjome (Houston County), Tim Gabrielson (Mower County), Loren Lapham (Root River SWCD), Leonard Leutink (Fillmore SWCD), Marcia Ward (Winona County), Duane Bakke (Fillmore County), Matt Flynn (Olmsted County), Jim Kellogg (Mower SWCD).
Others in attendance: Dave Johnson (BWSR), Eric Evenson-Marden (Winona County), Daryl Buck (Winona SWCD), Adam Bielke (BWSR), Marie Kovacs (Winona County), Bob Scanlan (Root River SWCD), Dave Walter (Root River SWCD), Natalie Siderius (Winona County), Sheila Harmes (Winona County), Bobbie Vickerman (Fillmore County), Justin Hanson (Mower SWCD), Tim Ruzek (Mower SWCD), Skip Langer (Olmsted SWCD), Jennifer Ronnenberg (Fillmore SWCD), Donna Rasmussen (Fillmore SWCD)

1. Open meeting: The meeting was called to order by Chair Bakke at 9:08 a.m.
2. Approve Agenda: Motion to approve the agenda by Leonard Leutink; seconded by Tim Gabrielson; motion carried unanimously.
3. Approve minutes of the 4/11/2016 meeting: Motion to approve the 4/11/2016 meeting minutes by Marcia Ward; seconded by Jim Kellogg; motion carried unanimously.
4. Old Business
 - a. Action item: Consider revisions to draft JPA based on review and discussion of comments received from County Attorneys and County Administrators: Karin Sonneman, Winona County Attorney, first noted that the changes made to the JPA follow the recommendations of Jen Wolf of MCIT to minimize the perception that 1W1P is a separate entity but rather a collaborative group formed for purpose of advising and guiding the implementation of the watershed plan in a coordinated and cohesive manner. The changes to the JPA will necessitate changes to the bylaws so they are consistent. Contracts, grant agreements and other agreements should be in the name of the individual entities rather than using "Root River 1W1P". Two handouts were provided that were written with Dave Johnson, BWSR, to summarize the frequently asked questions about 1W1P and BWSR's main talking points. The changes made to the JPA include additional clarifying language:
 - referencing the Minnesota Statutes,
 - setting the history and purpose of 1W1P,
 - this agreement does not replace or supplant local land use planning and zoning authority,
 - reiterating that this is a collaborative and cooperative group, a framework for coordination and consistency, not a separate entity,
 - liability caps are in effect for the individual entities,
 - employees are employees of the individual entity, not the group,
 - if the Policy Committee serves an advisory capacity, the word "Technical" is added to the existing Advisory Committee name to avoid confusion.

There were several questions with extensive discussion. (Is water planning mandated? How do counties with more than one plan function? Does the 1W1P JPA replace local planning and zoning authorities? How does the collaborative accept block grants? How are grant applications handled? Will counties still need or want their individual plans along with 1W1P?) It was suggested to remove "almost completed" from the fifth Whereas on page 2 since the plan will be completed by the time the JPA goes to the boards for signature. Chair Bakke and Dave Johnson both explained the intended funding mechanism being proposed by the Local Government Round Table, Clean Water Council and BWSR to transition Clean Water Funds from mostly competitive grants to more non-competitive block grants for 1W1P administration, education and practice implementation with a smaller percentage available as competitive grants.

Karin has sent the JPA to Jen Wolf at MCIT to review. If there are no changes from MCIT, then the JPA will be sent again to the county attorneys. If MCIT has changes, those will be made by Karin and

then sent out to the county attorneys. Chair Bakke noted that it will be several months before the JPA goes to the individual boards for adoption which allows time for further review.

- b. Action item: Consider submission of final draft of the Root River One Watershed, One Plan Implementation Plan for 60-day state agency review: The Chair asked if there were any questions about the draft plan. Marcia Ward asked about the involvement of the cities and whether they have been specifically engaged. Donna reported that the cities and townships were among those notified that the plan is being developed. Bob Mierau is a city employee and has that perspective. There was no one else who volunteered to represent the cities on the Advisory Committee. They will be able to comment along with the rest of the public. Discussion followed about who will be contacted regarding the 60-day review including how the public will be notified via emails, news releases and other means that the plan is available to review. Cities and townships will be included in the email notifications as well as local water plan citizen committees, attendees at the April 2015 public meeting and past Root River Conversations.

Leonard Leuntink moved to submit the draft plan for 60-day state agency review; motion seconded by Jim Kellogg; motion carried unanimously.

5. New Business

- a. Action item: Consider 1W1P budget revision to transfer \$6,171.39 from Education (PTMApp training) to Planning and Assessment (Meeting Costs): Donna noted that there are no more PTMApp trainings scheduled for this year, and it was the recommendation of the Planning Work Group to utilize those funds to publicize the plan and public hearings. Some of the funds may be used to have HEI attend future meetings at a cost of \$3000/meeting. Moved by Loren Lapham to approve the budget revision; seconded by Jerry Mueller; motion carried unanimously.
- b. Action Item: approve payment of Winona SWCD invoice 2016-11 in the amount of \$288.00 dated May 31, 2016: Moved by Marcia Ward to approve payment; seconded by Dana Kjome; motion carried unanimously.
- c. Action Item: approve payment of Fillmore SWCD invoice #9034 in the amount of \$1,146.43 dated June 6, 2016: Moved by Jim Kellogg to approve payment; seconded by Jerry Mueller; motion carried unanimously.
- d. Action item: approve June 7, 2016 Financial Reports: Moved by Jerry Mueller to approve the financial statements; seconded by Tim Gabrielson; motion carried unanimously. Marcia requested an accounting of the hours that HEI spent on developing the plan.
- e. Report from Policy Committee members re: feedback from their respective Boards: No reports.

6. Next meeting

- a. Review dates for upcoming meetings: The next meetings will be the public hearings set for Wednesday, September 7th in Stewartville and Thursday, September 8th in Caledonia. There will be an open house for an hour prior to the hearings with staff available to show maps, discuss parts of the plan, demonstrate PTMApp and answer questions. The open houses will run from 6:30 to 7:30 p.m. with the public hearings starting at 7:30 p.m. A quorum of the Policy Committee is required at each hearing. Planning Work Group will work on the details for the hearings, such as PA systems, speaker stands, recording the hearing, etc.
The Policy Committee will meet Monday, September 19th at 9:00 a.m. at the Fillmore County Office Building to review comments from the state agency review and from the public hearings. HEI will be asked to attend this meeting.
- b. Agenda items

7. Adjourn: Moved by Marcia Ward to adjourn; seconded by Jim Kellogg; motion carried unanimously.

Marcia Ward, Secretary