

Fillmore Soil & Water Conservation District

900 Washington St. NW, Box A, Preston, Minnesota 55965

Phone: 507-765-3878, Ext. 3; Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, September 13, 2012

4:30 p.m.

USDA Service Center

SWCD Office

Preston, MN 55965

Agenda

- I. Approval of Agenda
- II. Treasurer's Report
 1. Approve August 2012 treasurers report
- III. Consent Agenda
 1. Secretary's Report – August 16, 2012 Regular Meeting Minutes
- IV. Reports
 1. Supervisor activity report
 2. Staff reports
 3. Administrator's report
 - a. Cover crops
 - b. MASWCD resolutions
 - c. Clean Water Fund grant applications
 4. NRCS report
 5. County Report
- V. Old Business
 1. Discuss options for selling/trading 2011 Chevy pickup
- VI. New Business
 1. Consider reinvestment of the following CDs:

CD 2000018118	Matures September 18, 2012
CD 3000031413	Matures September 23, 2012
 2. Consider approval of Root River Field to Stream Partnership Agreement with MDA in the amount of \$56,000.00
 3. Consider approval of subcontract with Mower SWCD for Root River Field to Stream Partnership in the amount of \$12,618.00
 4. Review updated Detailed Check Review Procedure

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5. Consider approval for staff to attend 2012 BWSR Academy and pay expenses
6. Review General Record Retention Schedule
7. Consider naming person for overseeing records disposal according to the General Records Retention Schedule
8. Consider resolution appointing Responsible Authority as the Data Practices Compliance Official
9. Consider approval and timing of step increase for Employee #23025 to Grade 6, Step 2 effective October 3, 2012 per recommendation of Administrator
10. Consider payment of Feedlot V Grant Cost Share Contract F5G-05 Perry Omodt in the amount of \$15,000.00

VII. Accounts Payable

1. Approve September 2012 accounts payable

VIII. Adjournment

Upcoming Events and Meetings

Fall Supervisor/Employee MASWCD Meeting, Cabela's	September 12, 2012
Clean Water Fund Grant applications due	September 14, 2012
6 th Grade Conservation Day, Forestville State Park	September 19, 2012
Restoring the Soil Resource Video Conference, Rochester	September 21, 2012
Local Water Management Plan Technical Committee	September 25, 2012
Tap into the Root River Citizens' Group meeting	October 2, 2012
Columbus Day Holiday (Office Closed)	October 8, 2012
Regular Board Meeting	October 11, 2012
BALMM (note change of date)	October 24, 2012
BWSR Academy	October 29-31, 2012