

DISTRICT REGULAR BOARD MEETING

Thursday, March 18, 2021

4:30 P.M.

Conservation Building

912 Houston Street

Preston, MN 55965

MINUTES

MEMBERS PRESENT: Kathy Tesmer, Dwyane Ostrem, Travis Willford (Zoom), Eunice Biel, Tim Gossman (Zoom)

MEMBERS ABSENT: None

OTHERS PRESENT: Laura Christensen, Mindy Williamson, Duane Bakke, Nikki Wheeler (Zoom)

Vice Chair Gossman called the meeting to order at 4:34 P.M. A quorum is present.

I. Approval of Agenda

Motioned by Tesmer seconded by Biel to approve the agenda.

Affirmative: Gossman, Biel, Ostrem, Tesmer. Opposed: none. Motion carried.

II. Treasurer's Report

A. Approve February 2021 treasurer's report

Motioned by Ostrem seconded by Tesmer to approve the January 2021 Treasurer's report, subject to audit. Affirmative: Biel, Ostrem, Tesmer, Gossman. Opposed: none. Motion carried.

III. Consent Agenda

A. Secretary's Report February 18, 2021 Regular Board Meeting Minutes

Motioned by Tesmer seconded by Biel to approve the Secretary's report for February 18, 2021 Regular Board Meeting Minutes.

Affirmative: Biel, Tesmer, Gossman, Ostrem. Opposed: none. Motion carried.

B. Secretary's Report – March 10, 2021 Special Board Meeting Minutes

Motioned by Tesmer seconded by Biel to approve the Secretary's report for February 18, 2021 Regular Board Meeting Minutes.

Affirmative: Biel, Tesmer, Gossman, Ostrem. Opposed: none. Motion carried.

IV. Reports

A. Supervisor's Activity Reports

Willford – Absent

Tesmer – RC&D meeting in which a hiring decision was made. Attended Statement Opening

Gossman- Attended a personnel committee

Ostrem – Nothing to report

Biel – Nothing to report

B. Staff Reports

A written report was included in the board packets.

C. Administrator's Report

1. Legislative Effort Update

Christensen attended “A Day at the Capitol” online. She reached out to legislatures and provided them a handout stating SWCD priorities and achievements.

D. NRCS Report

A written report was included in the board packet

E. County Report

Bakke reported the County Feedlot report was approved by MPCA. He also informed the board that the Governor's budget may be allowing SWCD's levy authority but would need to review the budget/policy more closely to determine if this is true or will be true.

V. **Old Business**

A. Root River One Watershed One Plan Overview

Christensen presented a slide showing the many entities involved, strategies, priorities and implementation of the RR1W1P.

Willford entered meeting at 4:46 P.M.

V1. **New Business**

A. Consider Payment of 2021 Midwest Forage Association (MFA) annual dues in the amount of \$40.00

Motioned by Tesmer seconded by Ostrem to approve 2021 MFA membership renewal fee in the amount of \$40.00.

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

B. Consider Metro Sales lease options for copy machine

Motioned by Biel seconded by Ostrem to lease a new Ricoh copy machine.

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

C. Consider Contract WB21-05 Justin Jones, Windbreak in the amount of \$408.00

Motioned by Tesmer seconded by Gossman to approve Contract WB21-05 Justin Jones, Windbreak in the amount of \$408.00.

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

D. Consider bids for tree removal on Conservation Building Grounds.

Motioned by Tesmer seconded by Biel to accept a bid from Stork Tree Services to remove two trees on the Conservation Building grounds.

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

E. Consider Flat Rate Conservation Practice Assistance Contract DWPG-2021-17, Jordan Redalen, \$10.00/acre/year over two years Nitrogen Rate Incentive, utilizing Drinking Water Protection in SE MN funds in the total amount of \$2,000.00

Motioned by Tesmer seconded by Biel to approve Flat Rate Conservation Practice Assistance Contract DWPG-2021-17, Jordan Redalen, \$10.00/acre/year over two

years Nitrogen Rate Incentive, utilizing Drinking Water Protection in SE MN funds in the total amount of \$2,000.00

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

- F. Consider Flat Rate Conservation Practice Assistance Contract DWPG-2021-17, Gary Redalen, \$10.00/acre/year over two years Nitrogen Rate Incentive, utilizing Drinking Water Protection in SE MN funds in the total amount of \$2,000.00
Motioned by Ostrem seconded by Tesmer to approve Flat Rate Conservation Practice Assistance Contract DWPG-2021-17, Gary Redalen, \$10.00/acre/year over two years Nitrogen Rate Incentive, utilizing Drinking Water Protection in SE MN funds in the total amount of \$2,000.00.

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

- G. Consider Flat Rate Conservation Practice Assistance Contract DWPG-2021-17, Judd Redalen, \$10.00/acre/year over two years Nitrogen Rate Incentive, utilizing Drinking Water Protection in SE MN funds in the total amount of \$2,000.00
Motioned by Ostrem seconded by Biel to approve Flat Rate Conservation Practice Assistance Contract DWPG-2021-17, Judd Redalen, \$10.00/acre/year over two years Nitrogen Rate Incentive, utilizing Drinking Water Protection in SE MN funds in the total amount of \$2,000.00.

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

- H. Consider approval of Amendment 1 to SWIFT Contract No. 153360/3000177929 between the State of Minnesota and Fillmore SWCD to perform spring data collection work extending the contract end date from February 28, 2021 to June 30, 2022 and increasing total obligation from \$2,000.00 to \$5,000.00

Motioned by Tesmer seconded by Ostrem to approve Amendment 1 to SWIFT Contract No. 153360/3000177929 between the State of Minnesota and Fillmore SWCD to perform spring data collection work extending the contract end date from February 28, 2021 to June 30, 2022 and increasing total obligation from \$2,000.00 to \$5,000.00

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

- I. Consider approval of District Administrator to sign Amendment 1 to SWIFT Contract No. 153360/3000177929 between the State of Minnesota and Fillmore SWCD

Motioned by Gossman seconded by Tesmer to approve the District Administrator to sign Amendment 1 to SWIFT Contract No. 153360/3000177929 between the State of Minnesota and Fillmore SWCD.

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

- J. Consider deferral of length of service step increase for Employee #23034
The Board considered the recommendation of the Personnel Committee to defer the step increase for the identified employee until successful completion of follow up performance counseling.
Motioned by Gossman seconded by Tesmer to defer consideration of step increase for Employee #23034 until the May 20, 2021 Regular Fillmore SWCD Board meeting.
Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.
- K. Consider Percent Based Conservation Practice Assistance Contract LC FY18-08 utilizing FY18 Local Capacity funds for Jacob Eberts, Grassed Waterway in the amount of \$1,757.00
- L. Motioned by Tesmer seconded by Biel to approve Percent Based Conservation Practice Assistance Contract LC FY18-08 utilizing FY18 Local Capacity funds for Jacob Eberts, Grassed Waterway in the amount of \$1,757.00
Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.
- M. Consider District Conservation Practice Assistance Contract WB21-06 Joel Sloan, Windbreak in the amount of \$750.50
Motioned by Tesmer seconded by Ostrem to approve District Conservation Practice Assistance Contract WB21-06 Joel Sloan, Windbreak in the amount of \$750.50
Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.
- N. Consider FY 2019 State of Minnesota Board of Water and Soil Resources Clean Water Fund Competitive Grants Program Grant Agreement Amendment, extending the Drinking Water Protection in SE MN (C19-2811) grant from December 31, 2021 to April 23, 2023
Motioned by Biel seconded by Tesmer to approve the extension of FY 2019 State of Minnesota Board of Water and Soil Resources Clean Water Fund Competitive Grants Program Grant Agreement Amendment, extending the Drinking Water Protection in SE MN (C19-2811) grant from December 31, 2021 to April 23, 2023

Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

V11. Accounts Payable

A. Approve March accounts payable

Motioned by Gossman seconded by Willford to approve the March 2021 payables. Affirmative: Willford, Biel, Ostrem, Gossman, Tesmer. Opposed: none. Motion carried.

B. Supervisor volunteer for statement opening and check review

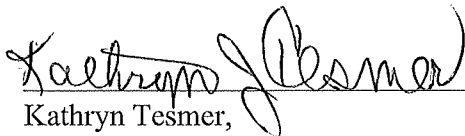
Willford asked for a volunteer for the statement opening and check review on Thursday April 1, 2021. Ostrem volunteered.

VIII. Adjournment

Motioned by Tesmer seconded by Ostrem to adjourn the meeting. Affirmative: Gossman, Tesmer, Biel, Willford, Ostrem. Opposed: none. Motion carried.

The meeting was adjourned at 5:26 P.M.

Respectfully Submitted,


Kathryn Tesmer,
Fillmore SWCD Board Secretary