

Fillmore Soil & Water Conservation District

912 Houston St., Box 45, Preston, Minnesota 55965

Phone: 507-887-0240, Fax: 507-765-4415

www.fillmoreswcd.org

DISTRICT REGULAR BOARD MEETING

Thursday, November 21, 2024

5:00 PM

Conservation Building

912 Houston Street

Preston, MN 55965

Members present: Eunice Biel, Travis Willford, Kathy Tesmer, Tim Gossman, Jason Wetzel.

Others Present: Aaren Mathison, Duane Bakke, David Copeland, Theresa Baker

Zoomed: Riley Buley

Agenda

Travis Willford called meeting to order at 5:01

- I. Approval of Agenda: **Tesmer motioned to approve agenda moving item #5 from Consent agenda to New Business, seconded by Wetzel. Affirmative: Wetzel, Gossman, Biel, Tesmer, Willford. Opposed None, Motioned Carried**

- II. Treasurer's Report
 1. Approve October 2024 SWCD Treasurer's report subject to audit.: **Tesmer motioned to approve October treasurers report, seconded by Gossman. Affirmative: Willford, Wetzel, Gossman, Beil, Tesmer. Opposed none, motioned carried**

 2. Approve Root River 1W1P Treasurer's report subject to audit: **Wetzel motioned to approve RR1W1Ptreasurers report, seconded by Tesmer. Affirmative: Willford, Gossman, Wetzel, Biel, Tesmer. Opposed none, motioned carried.**

2022-2023 - Root River 1W1P - C22-0480			
Payments	Terms	Received	Grant Terms
\$ 734,798.00	50%	05-26-2022	Executed 05-20-2022
\$ 587,838.00	40%	09-09-2024	
\$ 146,959.00	10%		Expires 12-31-2024
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 1,469,595.00	\$ 1,322,636.00	1,074,392.99	\$ 395,202.01

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2024-2025 - Watershed Base Implementation ARP – C22-0143			
Payments	Terms	Received	Grant Terms
\$ 1,150,475.00	50%	04-23-2024	Executed 04-08-2024
\$ 920,380.00	40%		
\$ 230,095.00	10%		Expires 12-31-2026
Grant Total	Deposits	Disbursements	Grant Cash Balance
\$ 2,300,950.00	\$ 1,150,475.00	\$ 75,822.33	\$ 2,225,127.68

- III. Consent Agenda: **Tesmer motioned to approve Consent agenda moving item #5 to #10 New Business. Seconded by Gossman. Affirmative: Wetzel, Biel, Willford, Gossman, Tesmer Opposed none, Motioned carried.**
1. Secretary’s Report – October 2024 Board Meeting Minutes.
 2. Check 012903 to Norby Tree Service was Voided 11/8/2024.
 3. Approve contract DWP-WSO6, Rob Love in the amount of \$1,743.75, well sealing, Utilizing funds from the Drinking Water Protection in the Karst Region Grant.
 4. Approve contract DWP-WSO7, Rob Love in the amount of \$1,743.75, well sealing, Utilizing funds from the Drinking Water Protection in the Karst Region Grant.
 - ~~5. Approve final payment to Carter Lee in the amount of \$82,418.62. Contract RR1W1P 24-01 South Fork Cattle Co. utilizing funds from the 2022-2024 RR1W1P Grant.~~
 6. Approve final payment to Judd Grover in the amount of \$31,257.75 Contract RR1W1P 22-11 utilizing funds from the 2022-2024 RR1W1P Grant.
 7. Approve final payment to Abigail Lee in the amount of \$39,310.00 contract RR1W1P 22-08. South Fork Cattle Co. utilizing funds from the 2022-2024 RR1W1P Grant.

- IV. Reports
1. Supervisor Activity Report: **Willford, Special mtg. Gossman: Special Mtg., Regular mtg: Wetzel: Regular mtg. Tesmer: MASWCD Fall mtg, TSA Personnel Mtg, TSA employee Review mtg, Regular mtg., Beil, MASWCD Fall mtg, Regular mtg.**
 2. Staff Reports: Submitted
 3. Administrator’s Report
 - a. Building updates: **Work being done on back hill to improve water flow and tree removal for more parking.**
 - b. New phone system has been successfully transferred over to Teams phone. Phone # 507-887-0240 was transferred from Verizon to Teams: **Working and minor adjustments needed.**
 - c. **Buley indicated Conservation corps interns last day will be 11-22-24.**
 - d. **Buley announced E Hettinger will be joining our staff 1 day a week through the Pheasants Forever program starting Jan 21st.**
 4. NRCS Report: **J Bronson reported busy working on EQIP contracts.**

The mission of the Fillmore Soil and Water Conservation District is to promote natural resource stewardship by providing educational, technical and financial assistance.

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5. County Report: **Bakke Reported he would be attending the AMC policy committee mtg. He also asked for total cost to switch to Teams phone system.**

V. Old Business

1. Consider Vision Insurance Modification from \$5.95 plan to \$7.14 per month 80/20 split between employer to employee. **Gossman motioned to approve modifications to vision plan, seconded by Tesmer. Affirmative by Wetzel, Willford, Biel, Tesmer, Gossman, opposed none, Motioned carried.**

VI. New Business

1. Authorize attendance for MASWCD State Conference: N Wheeler: **Beil motioned to approve, seconded by Wetzel. Affirmative Willford, Tesmer, Beil, Gossman, Wetzel. Opposed none, Motioned carried.**
2. Approve 75% payment to Johnson Rolling Acres, contract TNC-01 in the amount of \$15,000 utilizing funds from The Nature Conservancy Funding. **Tesmer motioned to approve contract TNC-01, seconded by Gossman. Affirmative by Willford, Wetzel, Gossman, Beil, Tesmer. Opposed none, motioned carried.**
3. Update on completed contract 242846, 2024 Noxious Weed & Invasive Plant Grant. **Buley provided update that grant was complete, work was provided by Brother up north. Grant closed.**
4. Discuss and Approve 2024 audit: **Buley provided the results of the 2024 Audit and shared the 3 minor issues found. Tesmer motioned to approve 24 audit results seconded by Wetzel. Affirmative by Willford, Beil, Gossman. Wetzel, Tesmer. Opposed none motioned carried.**
5. Discuss 2025 draft budget. **Buley provided graph to board showing 2025 proposed budget. Approval will be done at the Dec. brd. mtg.**
6. Discuss 2025 annual planning date and annual luncheon. **Date will be determined at Dec. brd. mtg.**
7. Discuss WCA (Wetland Conservation Act) in Fillmore. **Buley indicated that WAC will now be handled by Fillmore County Staff.**
8. ~~Consider application and host site for MN SEA Grant Science fellowship.~~
9. Modify & Amend 7-18-24 meeting notes item 8 under new business to reflect partial payment not final payment for Contract RR1W1P 22-08 utilizing funds from the RR1W1P Grant. **Beil motioned to Modify and Amend 7-18-24 notes with new copy placed in Board meeting binder. seconded by Gossman. Affirmative: Willford, Tesmer, Wetzel, Gossman, Beil. Opposed none motioned carried.**

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10. Approve Contract RR1W1P24-01 amendment from \$108,071.90 to \$122,536.48 and increase of \$14,464.58 for Carter Lee. Due to increased cost of pipeline and cattle guards. **Beil motioned to accept amendment to contract RR1W1P 24-01 seconded by Gossman. Affirmative, Willford, Tesmer, Wetzel, Beil Gossman. Opposed none motioned carried.**
11. Approve final payment to Carter Lee in the amount of \$82,418.62. contract RR1W1P 24-01 South Fork Cattle Co. utilizing funds from the 2022-2024 RR1W1P Grant. **Tesmer motioned to accept final payment to Contract RR1W1P 24-01 seconded by Beil. Affirmative, Willford, Tesmer, Wetzel, Beil Gossman. Opposed none motioned carried**
12. Approve RAQ Mapping for Root River Watershed Contract with Brinks Wetland Services, \$5,000, for the Root River 1W1P. **Wetzel motioned to approve RAQ mapping for Root River Wetland Contract. seconded by Gossman, Affirmative Willford, Gossman, Beil, Tesmer, Wetzel. Opposed none, Motioned carried.**
13. Approve T & C Farms Application into the Nutrient Sensing Technology Pilot Program. **Wetzel motioned to approve T & C farms into the Nutrient Sensing Tech Pilot program. seconded by Tesmer, Affirmative Willford, Gossman, Beil, Tesmer, Wetzel. Opposed none, Motioned carried.**

II. Accounts Payable

1. Approve October accounts payable: **Gossman motioned to approve October accounts payable seconded by Tesmer. Affirmative Willford, Gossman, Beil, Wetzel, Tesmer Opposed none motioned carried.**

D Bakke left meeting at 6:30 pm

D Copeland left meeting at 6:36 pm

- ### III. Adjournment: **Willford proposed adjournment, Wetzel motioned to adjourn seconded by Gossman. Affirmative: Tesmer, Beil, Willford, Wetzel, Gossman Opposed none, meeting adjourned at 6:40 pm**

Upcoming Events and Meetings

Veterans Day Holiday	Nov. 11,2024
Regular Board Meeting	Nov. 21 2024
Thanksgiving Day Holiday	Nov. 28 2024

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Zoom link

Riley Buley is inviting you to a scheduled Zoom meeting.

Topic: Riley Buley's Personal Meeting Room

Join Zoom Meeting

<https://us02web.zoom.us/j/2452621566?pwd=LzA2K1BBNE1oOVpiK1NSWEZUaVdTz09>

Meeting ID: 245 262 1566

Passcode: kA3W6s

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- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
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